

# Study Skills Expectations

## DEAR STUDENTS

I want to start by welcoming you to study skills. Developing solid organization and study skills will help you reach success in high school and beyond. This class is designed to strengthen your organization, time management, and study skills. You will be required to maintain an organizational system for paper documents acquired in your classes, demonstrate strategies and skills we learn about during the instructional part of the class, and utilize independent work time to meet deadlines and use proven study strategies.

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Canvas seems to be the main source of information for classes. We will be using Canvas and OneNote in Study Skills. Please reach out when you have questions. Your dedication and effort are essential to your growth and success!

Sincerely,

*Mrs. Dangler*

Mrs. Dangler

## COURSE DESCRIPTION

Study Skills is a course designed to help students improve their various learning competencies to promote independence in managing academic coursework. Through targeted instruction, students can develop and reinforce study and organizational skills. Curriculum will feature activities that help expand test preparation, managing project timelines, practice curriculum-based vocabulary, practice content area reading, and practice components of writing. This course promotes student responsibility and time management skills through supported independent work time during each class. This time is utilized to either practice one of the targeted study competencies or apply learned strategies to academic coursework.

**You will receive instruction in a variety of study skills topics. Throughout the unit you will be provided with formative assessments these will help me identify how I can help you improve your skills. Following are some of the possible topics.**

- Introduction to Executive Functions
- Goal Setting
- Cognitive Flexibility
- Organizing and Prioritizing
- Remembering
- Self-Monitoring and Checking
- Mindset & Mindfulness
- Self-advocacy
- Reading Comp & Written Expression
- Transition (education, career, ind. living)

# Important Information

## MATERIALS

Please be prepared with all your materials for class each day. *You will not be allowed to leave class to get assignments/homework.*

- Any upcoming homework or assignments\*
- Charger for laptop
- Planer, calendar, or paper planning sheet
- Pencils/ pens for daily use if needed

*\*Make sure to come to class clear about upcoming and missed assignments and assessments.*

**Attendance:** It is extremely important that you come to class daily. If you are absent from class, it is important that you advocate for yourself. Check your canvas calendars and reach out to your teachers to find out what you missed. Please read the guidelines outlined in the student handbook.

**Article of the Week (AoW):** It is important to keep up with current events. Article of the Week activities will focus on reading comprehension, vocabulary development, and response writing while reading about topics that impact ourselves and our world. This typically happens on Tuesday and Thursday.

*Day 1:* introduction of the article, complete close reading with text marking, discuss the article  
*Day 2:* complete vocabulary activities, reading comprehension questions, activities, and/or reflection writing

## GRADING

This course is worth .5 elective credits (.25 if you are scheduled A/B Day). Final grades will be calculated by the following percentages. This means that each group is weighted, and the assignments in the higher percentage categories count more heavily towards your final grade.

- Summative Assessments (planning sheets, final assessments/ products, & assignments)
- Formative Assessments (warm-ups, exit slips, quizzes, check points, class work, article activities)

*“When you do your best, you become better at what you do.”*

*Gift Gugu Mona*

### Typical Daily Schedule:

*Warm Up Activity* - checking grades, journaling, mindfulness, reading

*Lesson* - minilesson and practice, reading and marking article of the week, or other practice activities

*Academic Work Time* - complete planning sheet, class time to prepare for upcoming assessment, complete homework, and other assignments, receive support, and/or complete assessment preparation and reflection form