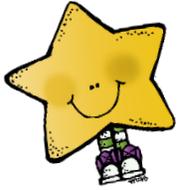


Dear Fourth Grade Families,



Welcome to fourth grade, it is going to be a fantastic school year! **I am thrilled to be your child's virtual teacher and to be part of your child's education!** This will be my sixth year teaching elementary school, and my fourth year as a **Butler Bear!** To tell you a little bit about myself, I studied elementary education at Elizabethtown College, and then received my Master's degree in Reading, Writing, and Literacy from the University of Pennsylvania. I taught in Washington, D.C. Public Schools and the School District of Philadelphia before coming to Butler. When I am not teaching, I love reading, cooking, baking, traveling, and spending time with my family.

I am very excited to get to know each student and family this upcoming school year, and I feel so lucky to have your child in my class! We are going to have an engaging and exciting school year filled with many new opportunities to learn and grow. It is certainly going to be a **unique** school year that we will remember for many years to come, and I look forward to forming positive fourth grade memories with each of the students.

On the first day of school, we will meet on **Teams** at 9:05. To access the virtual meeting for the first day, please follow the **attached instructions**. **I highly recommend practicing this before the first day of school!** We will spend the first few days of school getting to know each other, playing games as a class, and taking a tour of our online tools. The first step is to know how to sign on to Teams, so please assist your child with this as best as possible. If you do try to login and have any trouble, technical difficulties, or questions, please utilize the CBSD I-to-I tech website (you can use the link in my email), and if you still have trouble, **please reach out** to me via email. I will try to troubleshoot the issue with you, and if I cannot solve it, I will get you connected with someone in CBSD who can!

Since your child is going to be learning from home, it is important to have a **quiet space** designated for schoolwork and the school day. I recommend that this is a place where students can sit upright, just as they would in the classroom. **It is also important to have school supplies readily available in this space.** In your child's learning space, please have supplies such as headphones, paper, pencils, crayons, sticky notes, scissors, dry erase markers, a dry erase board, and a water bottle. Students should have all textbooks and workbooks in their learning space as well. During lessons and activities, **students will need these supplies ready to go**, so it is important to have them easily accessible. Please remember, many of these materials will be coming home in the grab bags that you will pick up from Butler!

In order to help each child reach his or her full potential, I believe **it is important that we work together as a team!** Even though your child is at home, I am still your child's teacher and it is so important to me that **each child feels successful, supported, and cared for by me!** Please know that I am always open to hearing from you and love connecting with my students' families. Do not hesitate to reach out with questions, concerns, or if you would just like to say hello! The best way to reach me is via email at ankeller@cbsd.org. You can also call the Butler office at 267-893-4250.

I hope that your family enjoyed summer as much as possible this year! I am so excited to meet each of the students on September 8th and connect with all families at Back to School Night on September 15th!

Sincerely,
Miss Andrea Keller

