

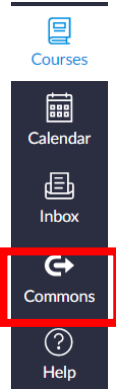


Tutorial: Using the CB Home Page Template

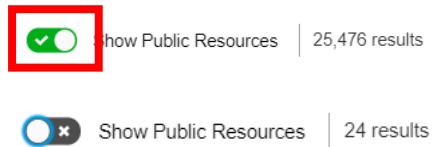


Goal: Set the CB home page template as the home page for your course.

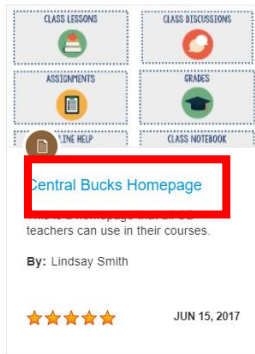
Step 1: Click **Commons** (scroll down and the link will be on the bottom left-hand corner of the screen).



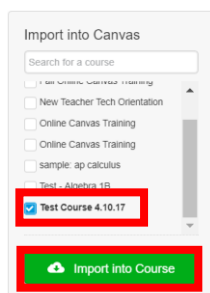
Step 2: Uncheck **“Show Public Resources”**



Step 3: Scroll to the bottom of the screen and click on the **Central Bucks Homepage**.



Step 4: Select the **course(s)** and click **Import into Course**.



You will see this message:

You have successfully started the import! Please note that it may take a while to see changes in your course.

Return to your course (click on the dashboard)

Step 5: Click **Choose Home Page**.

Course Status

Unpublish Published

Import from Commons

Choose Home Page

Course Setup Checklist

New Announcement

View Course Analytics

Coming Up

View Calendar

Nothing for the next week

Step 6: Select **Pages Front Page**. Click **Save**.

Choose Home Page



Select what you'd like to display on the home page.

Course Activity Stream

Pages Front Page *Central Bucks Homepage* [Change]

Course Modules

Assignments List

Syllabus

Cancel

Save

Step 7: Click **Edit** and you will be able to customize the page with your course name, teacher name, and contact information.



Edit



Course Name

Teacher Name

Welcome Message

Contact Information

CLASS LESSONS



CLASS DISCUSSIONS



ASSIGNMENTS



GRADES



ONLINE HELP



CLASS NOTEBOOK

