Quick Guide: Linking your Canvas Site to One Note

Goal: Link your Canvas site to your Class One Note.

1.) Create a One Note.

2.) In One Note, under Class Notebook, Click **Connection**.

3.) Choose Canvas from the “Connect to” menu. Type **cbsd.instructure.com** in the “Address” tab. Click **Sign-in**.

4.) Sign in to your CB Office 365 account.

5.) Select **Authorize**.
**In One Note, next to Connections, you will see a new “Manage Classes” button. **

6.) **Select Connection-> Map Class Notebook**
Map the Class Notebook to your Canvas Course

**Student sections will not be created in One Note until the student opens the Class Notebook through Canvas. **