

B A C K T O S C H O O L N I G H T

Thank you for your assistance in creating a successful start to the school year.
Your support is appreciated. I am looking forward to a wonderful year!

Assignment Book: Homework will be given Monday-Thursday with the exception of school holidays. It is your child's responsibility to make sure that his/her homework is copied down in the assignment book each day. Parents are not required to sign his/her child's homework book, but you are more than welcome to if you wish! 😊

Absences/Tardiness: When your child is absent or tardy, **a note is needed** that indicates the date and reason for the missed days or tardiness. When your child returns to school from an absence due to illness, I will do my best to work with your child to ensure that all critical information and learning missed during their absence is addressed. Your child may also receive additional follow-up assignments to be completed at home. When a child is absent due to family travel, assignments and work will be assigned on an as-needed basis and are to be completed upon your child's return to school.

Transportation Changes: If there is a change to your child's transportation, please contact the office directly via telephone at **(267)893-3700**. The office will relay the updated information to me in the classroom. Please do not leave a voicemail or e-mail, as we cannot guarantee that it will be received that day.

Thursday Folder: The Thursday Folder (**white envelope**) will be sent home weekly with important information. Please **empty the folder, sign the front** to confirm that you received the information, and **return any forms that need to be completed. Please place the forms in your child's Homework Folder**, so that he/she remembers to hand them in in the morning.

Assessment Folder: The assessment folder (**black or purple**) will be sent home periodically with assessments in it. Please sign and return ALL the assessments to confirm that you have reviewed them with your son/daughter.

Scholastic Book Clubs: I will be sending home Scholastic Book Club order forms throughout the year. If you are ordering books, please enclose the order form and payment in a sealed envelope with your child's name on it. Please send payment in the form of a **check** (I **cannot** accept cash) made payable to **Scholastic Book Clubs**. You may also submit your order online via the class page link. Our class code is **HBT7T** for online orders. Each online order helps us earn extra points for our classroom library!

Birthday Celebrations: Please do not send in birthday treats. Due to food allergies, it is best if parents refrain from sending in treats to share with others. If you would like to send in something for your child's birthday, you may send in pencils or other school appropriate trinkets. Thank you for your understanding.

Schedule for Specials:

Monday: P.E. (wear sneakers)
Tuesday: Library (book return every other week)
Wednesday: QUEST
Thursday: Music
Friday: Art

Contact Information

Jackie McLaughlin **Phone:** 267-893-3700 VM ext. 1334 **Email:** jmclaughlin@cbsd.org

