Registering for a Workshop in PD Place

To register for a workshop in PD Place you must have a user name in the system.
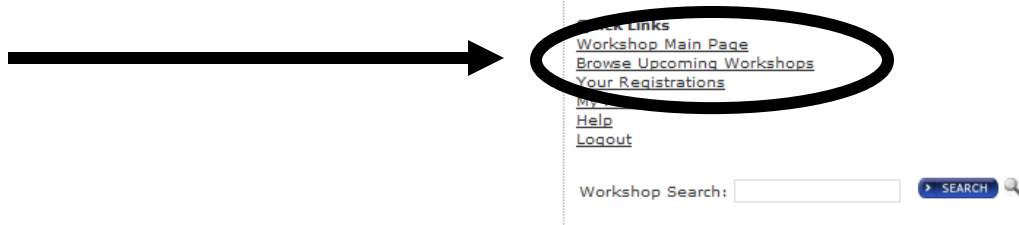
As a new teacher, only CB101 courses will allow you to earn credit for a Trade-in Day.
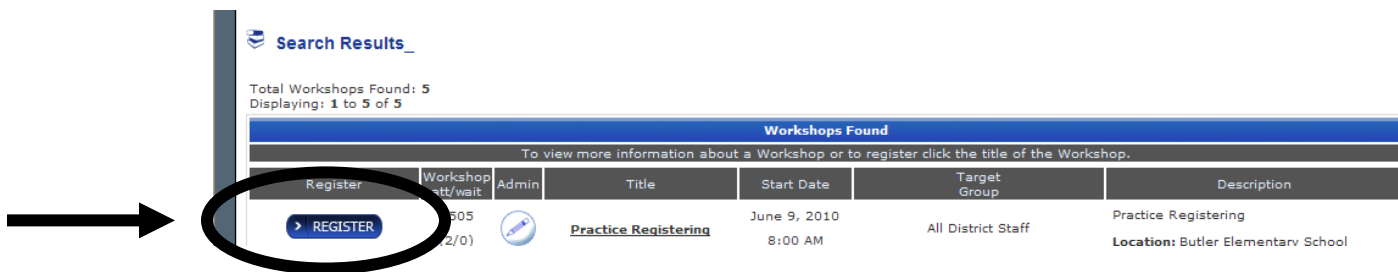
Three Ways to Conduct a Search:
1. Browse by Date in Upcoming Workshops
2. Browse by CB 101 in the Workshop Main Page.
3. Sort by Department in the Workshop Main Page.

Then follow these steps:

1. Use the following URL https://cbsd.pdplace.com . Use your AD username and password to login to PD Place.

2. There are several ways to identify an upcoming workshop. To see ALL workshops sorted by date: click **Browse Upcoming Workshops**

Quick Links
Workshop Main Page
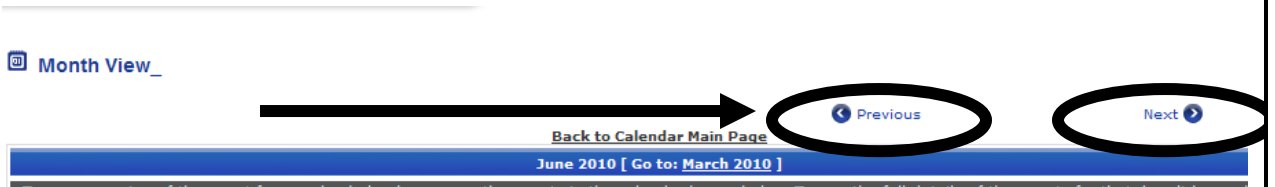Browse Upcoming Workshops
Your Registrations
My ...
Help
Logout

Workshop Search: [   ] > SEARCH

3. Click **Register.**

Search Results_

Total Workshops Found: 5
Displaying: 1 to 5 of 5

	Workshops Found					
	To view more information about a Workshop or to register click the title of the Workshop.					
Register	Workshop att/wait	Admin	Title	Start Date	Target Group	Description
> REGISTER	605 (2/0)		Practice Registering	June 9, 2010 8:00 AM	All District Staff	Practice Registering Location: Butler Elementary School

4. Another method for searching by date is to click **Calendar**.

Main   Workshops   Calendar   Resources   Help   PD PLACE

Welcome to PD-Place

Welcome to the Central Bucks School District professional development online course catalog.

☑ **User Login_**

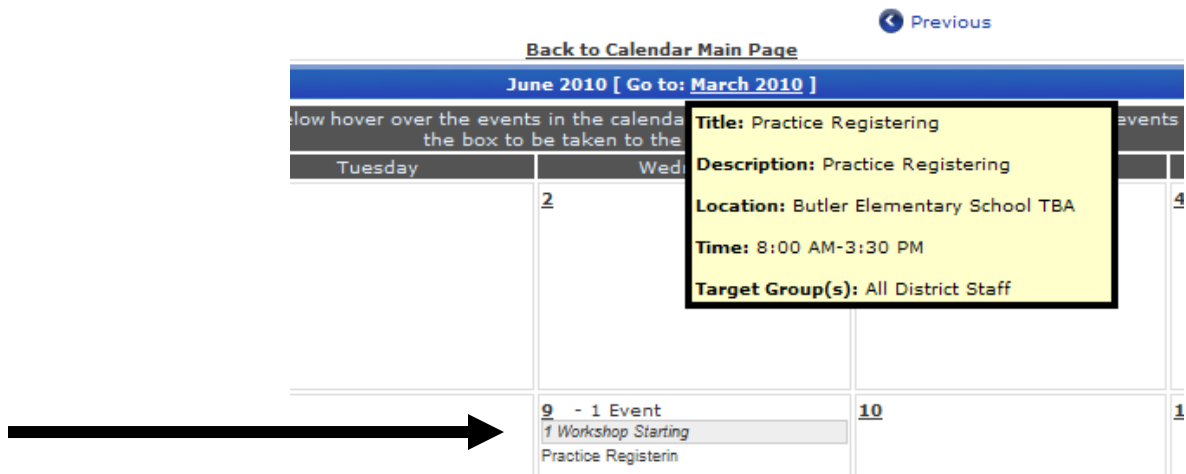Welcome to the Central Bucks School District professional development online cours

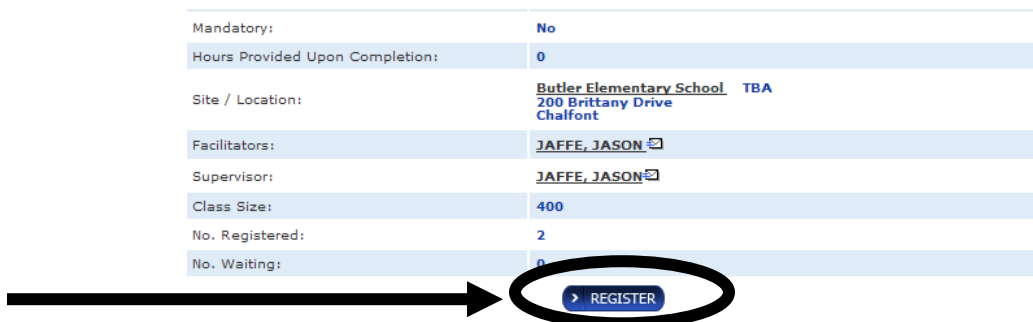Email cbstaffdev@cbsd.org with questions.

5. Scroll using **Previous** or **Next** to find a specific month.

6. Hover your mouse on the *event* to see additional details. **Click on the event title**.

7. Click **Register**.

Mandatory:	No
Hours Provided Upon Completion:	0
Site / Location:	Butler Elementary School TBA 200 Brittany Drive Chalfont
Facilitators:	JAFFE, JASON
Supervisor:	JAFFE, JASON
Class Size:	400
No. Registered:	2
No. Waiting:	0

> REGISTER

8. To search for workshops by Department, Click **Workshop Main Page**

Quick Links
Workshop Main Page
Browse Upcoming Workshops
Registrations
My Page
Help
Logout

Workshop Search: [ ] > SEARCH

Email cbstaffdev@cbsd.org with questions.

9. Sort by **Department** or **CB101**. To see all postings, sort by **School Year**.

10. Click **Register**.

11. The workshop information will appear.

12. After you successfully register for any course, you will receive a confirmation email from CBSTAFFDEV@cbsd.org.

Email cbstaffdev@cbsd.org with questions.