

Meeting Minutes

May 2024



Cold Spring Home School Association

Meeting Minutes 05/06/24

1 PM / CONFERENCE ROOM

ATTENDEES

Kevin Cochran, Tonianne Hall, Rhonda Ragona, Angela Cook, Marielba Santana, Denise Chila and Divya Cyril

APOLOGIES

Amanda Andriola and Brenda Davis

Welcome

- Meeting minutes for April 2024 were approved.

Committee Updates

- See attached document.

Fundraising

- Pretzel order for April was the same and we had about 12 pretzels leftover.
- The next dates for pretzel day are Friday, May 31st and Thursday, June 6th.
- Wizards fundraiser is confirmed for November 4th. Cold Spring HSA will partner with Gayman HSA and share profits.
- Gift card fundraising is another possibility for next year.

Financials

- The treasurers will be closing out the TD bank account in the next few months.
- Checks for Winding Brook farm, Jim's pretzels, fire department etc are not cashed.
- Budget for 2024-25 is collectively being prepared. Teacher grants and other budgeted events will be canceled due to lack of fundraising and volunteer help.
- Outdoor classroom payment is not set until June 30th. This will have to roll over to the next year's budget.
- Holiday Shop will be asked to make a profit of \$1500.

Open Board/Committee Positions 2024-25

- Tara Marmur accepted the secretary position and Leah Clark accepted the check writing treasurer position.
- There are not enough volunteers for Father Daughter and Mother son events. These events will be canceled from next year's events.
- We will try again at the beginning of the year when people are more enthusiastic about volunteering before we announce anything.

Best Practices for expenses

- The HSA and its events will be allowed to print 2 copies of posters per event by the school office, the expense does not need to be reimbursed from next year's budget.

Other Business

- Next year's Pretzel order will be sold on MPP.
- Dates for next year's event will be booked by the co-Presidents with the assistance of Denise Chila.

End Meeting

May 2024 - Committee Updates

Committee	Chairpersons	What's the update?
Apparel	Margot Bauer and Kate Layser	No Updates
Bingo	Karen Vechionne and Leslie Morgan	Event is over for the year 2023-24.
Book Fair	Emily Kiernan, Catherine DeLorenzo, Divya Cyril	The Fall book fair is scheduled for 9/20/24-9/30/24. Mr. John Lauricella generously plans to donate to our Fall 2024 book fair in a similar manner as his Fall 2023 donation of \$10 per student. This donation is in honor of his late wife Cathy. Mrs Rosencrans will be meeting with Mr. Lauricella this month to gather more details.
Bulletin Board	Trisha Markowitz and Debbie Olivastri	Bulletin Board has been updated. The committee has decided to mix up the change of the board and skip the Valentine's one in order to have a longer spring one.
Family Fun Committee	Amanda Andriola and Tonianne Hall	The Family Fun Committee is SO EXCITED for the groundbreaking event of the OUTDOOR CLASSROOM! On May 2nd, students will visit the site where the outdoor classroom is to be built and will break ground with kid sized shovels. Once the outdoor classroom is built, we will have a ribbon cutting ceremony.
Father/Daughter	Amanda Andriola and Tricia Markowitz	Event is done for the year 2023-24
Garden Club	Dana Evans & Karen Vechionne	Karen and I have been weeding/ prepping the butterfly gardens for spring planting. Bucket day is coming soon on May 13. We are desperate for volunteers to help out.
Holiday Shop	Jennifer Fisher and April Shaikh	Event is over for 2023-24
HRPCoordinators/	Missy	No updates

	LoFaso & Mollie McFeely	
Hospitality	Catherine Barbieri and Tara Behan	<p>Hospitality has had a busy few weeks.</p> <p>On April 11 we set up a luncheon for the first day of Parent/Teacher Conferences. We had a full buffet lunch and we were able to stock the fridge and snacks.</p> <p>On April 24 we celebrated Bus Driver Appreciation Day by giving the bus drivers handwritten cards of thanks, Wawa gift cards and a doughnut from Maryanne's. They were super appreciative :)</p> <p>On April 26 we will be bringing the ladies in the front office a lunch from Ooka for Administrative Appreciation Day.</p> <p>And our final event will be a Teachers' Appreciation Lunch on Thursday May 9.</p>
International Night	Marielba Santana and Becca Bateman	<p>Activities during the event:</p> <ul style="list-style-type: none"> ● Scavenger hunt! At the welcome table, children were handed a paper with 16 pictures on them. They had correlating pictures that were hung around the room. Kids went to hunt for the pictures, some near with countries represented, and some not. Once they found them all, they returned to the welcome table for a prize: A globe stress ball. Needed: hunt sheets & 16 bigger sheets, tape, pencils/Crayons/markers Note: this was a big hit for all & all ages. ● Art station: Practice “welcome” words art station. Papers with colorful welcome in various languages (if not Latin letters, also how to say it). Needed: printouts of various languages to say “welcome” & crayons. Note: I saw about 15 children coloring. ● Art station: make paper airplanes. Needed: instructions for airplane and paper. Note: I saw about 15 or so made. ● Ireland brought temporary tattoos, it was a fun extra activity. <p>Notes from 2024</p> <p>*Advertising was done through news and notes and Facebook page about 4 weeks out.</p> <p>*Melissa did a fabulous job with the SUG.</p> <p>*8 countries were represented!</p>

		<p>We asked for a certain number of tables and were very glad they left us extra because we ended up needing 5 more!</p> <p>*Approximately 40-50 kids spread out of all grades. (Including younger siblings) as determined by stress ball distribution & cake walk spaces.</p> <p>*The setup is -Welcome and Art were near entrance with country tables in horseshoe opposite. Cake walk in the middle. Scavenger-hunt papers all around the edges.</p> <p>*The timing seemed good! 6:30pm and ending at 8:00pm</p> <p>*The expenses were \$30 prizes of world stress balls and \$40 gratuity for Everything else was just printed paper or brought by families representing countries.</p> <p>*The vibe was well received as a worthwhile event to continue onto the 3rd annual!</p> <p>*The program was about 6:45 pm. A welcome & thank you by Marielba and Becca, 7:30 pm we did the cake walk & group kid photo.</p>
Kindergarten Liaisons (which falls under the HRP Committee)	Marielba Santana and Andrea Kooker-Kuttler	No updates
Mother/Son	Rhonda Ragona and Debbie Olivastri	The event is over for the year 2023-24
Pretzel Day	Amanda	No updates
Pumpkin Contest	Rhonda and Sangeetha Mannivanan	Event is over for the year 2023-24
Rebates	Amanda Andriola	No updates
ROAR-A-THON	Divya Cyril and Catherine DeLorenzo	Event is over for the year 2023-24

Spring Fair	Tonianne Hall and Rhonda Ragona	<p>Spring Fair is a little over two weeks away! We've been busy with the final preparations. My Payments Plus with tickets sales will be active May 1-14th (purchase 10 tickets get 2 free + door prize entry). Tickets will be sold at the door \$1 each and inflatable wrist bands \$12. We are using 32 Auctions again for the silent auction that goes live on Friday, May 3rd until 8pm on May 17th.. We have about 1/3 of the items from last year due to lack of volunteers to solicit donations. Food vendors, DJ, Inflatables are all confirmed. We have more than half of our student volunteer slots filled. Silent Auction is also live as of last Friday with 19 beautiful baskets geared more towards the adults. The Program and Map are done.</p>
Sixth Grade Social	Emily Kiernan and Divya Cyril	<p>The April social event took place at Hellerick's last Friday, April 26th which was a rain date from the originally scheduled date on April 12th. Only one student that registered for the original date was unable to make the new date, and was refunded. We picked up 9 extra registrations, and finished with a total of 61 students. A fun night was had by all, and we made notes for next year's event to avoid some of the down time between groups.</p> <p>The final social event will be Mini Golf at Freddy Hills Farm, which takes place on the early dismissal day before Memorial weekend. This event is currently live on MyPaymentsPlus.</p> <p>Graduation Yard Signs will be available for sale on MPP next week for pick up the first week in June. Holicong cinch bags have been ordered for students as their end of year gift, sponsored by HSA. Generic bags will be ordered for students that we are aware of that are going to a middle school other than Holicong.</p> <p>Currently, the Social Club is carrying a surplus of \$810 that will be carried forward to the EOY party at the YMCA on Saturday, June 8th. Information and invites will be sent out week commencing 5/13. This event does not appear on MPP since the event is free for students, but registration and parental permission will be collected via a Google Form.</p>
Trunk or Treat	TBD	Event is over for the year 2023-24
CS Superintendent Advisor	Catherine DeLorenzo	No updates

Welcome/Volunteer Committee	Amanda Andriola/TB D	No updates
Yearbook	Kerry Scandale and Danielle Niblick	<p>The yearbook is moving along.</p> <p>Our submission date was last week! Kerry and I have gotten feedback from teachers and then from Mr. Cochran on K-5 and schoolwide sections and have submitted them. Ann is responsible for the 6th grade section and has assured us it will be submitted on time but there isn't time for Mr. Cochran to review.</p> <p>We have sold 337 books and need an additional 37 for staff. We will be ordering 400 to have leftovers for students who missed the order. The amount charged per book will cover the staff books and there is also a credit with Jonstens rolled over from previous years.</p> <p>Our next step is to work with Jonstens and Mr. Cochran on the contract for next year.</p> <p>This was our first year as co-chairs and we are working on a list of plans for next year. Highlights for next year are: Working more closely with the homeroom parent coordinator to have homeroom parents help with photos of their class Recruiting a 6th grade coordinator to gather everything needed for the 6th grade section but having Kerry and I actually be responsible for that section of the book as well Coordinating more closely with office staff earlier in the year to know which events will take place next year, which will be early enough in the year to meet the deadline, and when special guests may be at school</p> <p>We've learned a lot this year and look forward to making it smoother next year!</p>