

Meeting Minutes

March 2024



Cold Spring Home School Association

February Minutes 03/04/24

1:00 PM / CONFERENCE ROOM

ATTENDEES

Brenda Davis, Tonianne Hall (Via Phone), Rhonda Ragona, Angela Cook, Amanda Andriola and Divya Cyril

APOLOGIES

Kevin Cochran, Marielba Santana and Denise Chila

Welcome

- Meeting minutes for February 2024 approved.

Committee Updates

- See attached document.

Fundraising

- Pretzel order for February was 420.
- We are exploring having a Harlem Wizards event next fall. We shared details of the discovery call about the Wizards, pricing, tickets, concessions, etc.

Financials

- See the financial update document for details
- There are concerns with the Teacher experience expenses. This year teachers could request reimbursement for their expenses. One volunteer teacher experience failed to make money because of this situation. We will request a meeting with Mr. Cochran to clarify what the terms were. We will also ask for a deadline on reimbursement requests. We will look for an alternative in the future.
- New bank account will be opened next week. March 13th.
- Treasurers prefer parents picking up checks from the front office rather than sending it with students as a check was recently lost thus incurring us fees.
- Treasurers will Email the parent that is expecting a check and respective teacher when the check is being sent home
- Treasurers will deduct the \$60 check cancellation fees from the 6th grade social at the end of the school year.

Open Positions 2024-25

- The following committees are open for new coordinators:
 1. Trunk or Treat
 2. Spring Fair
 3. Kindergarten Liaisons
 4. Bingo
 5. Father/someone Special Daughter Dance
 6. Mother/Someone Special Son Event
 7. Welcome Committee
 8. Hospitality
 9. Family Fun
- The following Executive Board positions are open:
 1. Co- president
 2. Vice President
 3. Secretary
 4. Co-Treasurer (Check-writing)

For Executive Board positions, a nomination form will be sent to the general membership (parents) in April with the hope to fill the positions by June 2024.

2024-25 Budget Meeting

- The Co-Presidents and Treasurers will initiate the budget via email and set a meeting to coordinate and then review at the next board meeting in April.

Other Business

End Meeting

March 2024 Committee Updates

Committee	Chairpersons	What's the update?
Apparel	Margot Bauer and Kate Layser	No Updates
Bingo	Karen Vechionne and Leslie Morgan	Rhonda had a De-brief with Karen and Leslie to go over the challenges of this year's event as well as the things that worked well. It is Karen and Leslie's recommendation that we remove the Teachers Experience Auction from the event and do it at another time. We also discussed raising prices for the food next year and not asking for food donations from parents - it's a lot. There were not enough food donations, but Maryann's Pastry shop came through allowing us to pick up all of their pastries at the end of the day. We could easily break even at the concession stand and have it be a relaxing free event. Check with Angela to see what Bingo's total profit was this year.
Book Fair	Emily Kiernan, Catherine DeLorenzo, Divya Cyril	Event is done for the year 2023-24
Bulletin Board	Trisha Markowitz and Debbie Olivastri	No Updates
Family Fun Committee	Amanda Andriola and Tonianne Hall	No updates
Father/Daughter	Amanda Andriola and Tricia Markowitz	Cold Spring Beach was a huge success! Many thanks to our amazingly talented and super crafty committee and volunteers for a wonderful night for fathers/someone specials and their daughters. We had 140 families pre-register with nine additional sign ups at the door. We estimate the total number of girls to be
		178! We had about 327 guests in attendance. We spent approximately \$2600 on food, DJ, tips, and venue. An additional \$957 was spent on decorations. Taking into consideration

		<p>the 4% fee from My Payments Plus, our estimated profit is \$2150. (Still waiting on one volunteer to send us the receipt for the fruit she picked up.) I will have definite numbers on Monday.</p> <p>We did have several leftover cases of water, juice, and bagged snacks that can be passed along to Spring Fair. Having done the dance for several years now, I have learned that there is just no prediction as to what will run out. Last year, for example, we had so many leftover munchkins and this year I ordered even more because we had a lot of late sign ups. We actually ran out of munchkins this year! My advice for future dance chairs regarding food, would be that the girls are really there for the fun and only eat in the very beginning. I will pass along the spreadsheet that we have created for the chairs running the dance next year so they have an idea of how much was purchased. I feel we had the perfect amount!</p>
Garden Club	Dana Evans & Karen Vechionne	No Updates
Holiday Shop	Jennifer Fisher and April Shaikh	Event is over for 2023-24
HRPCoordinators/	Missy LoFaso & Mollie McFeely	No updates
Hospitality	Catherine Barbieri and Tara Behan	<p>In April, we are going to celebrate School Bus Drivers' Appreciation Day on Tuesday, April 25. We are going to have a table set up in front of the school with doughnuts and invite the bus drivers to come get a doughnut and pick up their card with a \$5 gift card to either Wawa or Dunkin.</p> <p>Also in April, we have teachers' conferences. We are planning on setting up lunch the first day of conferences. Last year the soups were a hit with the teachers so we may go with that theme again.</p> <p>In May we will have Teachers' Appreciation Day to set up. Info on that to be determined</p>
Kindergarten Liaisons (which falls under the HRP Committee)	Marielba Santana and Andrea Kooker-Kuttler	No updates
Mother/Son	Rhonda Ragona	We are in the final stages of our planning as the event is the 15th of this

	and Debbie Olivastri	month. Because it is a Friday and we are unable to get into the gym/cafeteria side until 4pm we will go light on the decorations. We have priced the food, ordered baked goods from BJ's and everything else is all set. We've coordinated with Rich (custodian), Judy (aftercare) and DJ, photobooth, and Bette's Bounce. My Payments Plus is open as well.
Pretzel Day	Amanda	We had a great month with pretzels. 420 pretzels were ordered, and we were only left with one. Many members of the Pretzel committee are unable to attend the original schedule date in March. We will be moving pretzel day to the week prior, March 15. We plan to order 420 pretzels again.
Pumpkin Contest	Rhonda and Sangeetha Mannivanan	Event is over for the year 2023-24
Rebates	Amanda Andriola	No updates
ROAR-A-THON	Divya Cyril and Catherine DeLorenzo	Event is over for the year 2023-24
Spring Fair	Tonianne Hall and Rhonda Ragona	We are still working hard on soliciting donors and donations. We need more Silent Auction Items. Two months to go! We are also revamping the way we set up the gym and raffle baskets to allow more room to mingle and to highlight our Gold sponsors.
Sixth Grade Social	Emily Kiernan and Divya Cyril	No updates
Trunk or Treat	TBD	Event is over for the year 2023-24
CS Superintendent Advisor	Catherine DeLorenzo	<p>Interim Superintendent, Jim Scanlon, presided over the Parent Advisory Meeting on February 20th. He seems very nice, knowledgeable and experienced. Attendees learned he will help set into motion a firm timeline realignment plan before he departs July 1st. FYI, apparently, the District's payment of the realignment plan wasn't taken into account budget wise prior to him, so that discussion is being incorporated into the discussion now. Also, to note, that a district wide redistricting won't be necessary at this point.</p> <p>There is a parent/community meeting scheduled for this week to discuss the plan publicly to educate the public and gather more input. Then, the realignment plan and timeline will be put to the School Board on March 12th for discussion and voting. The interim</p>

		<p>Superintendent believes there are 3 options this Board could decide - current timeline of 2025, decide NOT to do this plan completely, or change timeline to possibly 2026. March 12th will be the meeting to watch. The Realignment Team continues to welcome parent and staff input so encouraging parents and staff members to complete the online survey is recommended.</p> <p>Additionally, the Superintendent is working with the Assistant Superintendent to finalize next school year's calendar prior to the summer.</p> <p>The meeting took place on Wednesday, February 21 at 6 p.m. at Tohickon Middle School, 5051 Old Easton Rd, Doylestown. The next meeting will be held on Tuesday, April 16th at 9:30am.</p>
Welcome/Volunteer Committee	Amanda Andriola/TBD	No updates
Yearbook	Kerry Scandale and Danielle Niblick	No updates

