

Meeting Minutes

February 2024



Cold Spring Home School Association

February Minutes 02/12/24

1:00 PM / CONFERENCE ROOM

ATTENDEES

Brenda Davis, Tonianne Hall, Rhonda Ragona, Marielba Santana, Angela Cook and Divya Cyril

APOLOGIES

Kevin Cochran, Amanda Andriola and Denise Chila

Welcome

- Meeting minutes for January 2024 approved.

Committee Updates

- See attached document.

Fundraising

- Pretzel order for January was 400 and the sales were low due to early dismissal.
- 400 pretzels will be ordered for the month of March
- Cash box will not be arranged due to bank switch
- We are still researching a possible Wizards basketball fundraiser.

Financials

- See attached financial document sent by the treasurers
- Angela and Marielba will open a business checking account in Penn Community Bank and proceed with a staggered transfer of funds from TD bank.
- Marielba will continue this process by emailing the Board to vote and Mr. Cochran about the same.
- 6th grade check will be canceled and added to bank fees
- Treasurers are requesting all committee members need to fill the required deposit, cash box requests and check request forms accurately for their events. The treasurer email needs to be copied for all things My Payments Plus as well as for check or cash box requests.
- It is ideal if Treasurers can be at events, but we agree that we trust co-chairs of events to handle the cash boxes as they see fit, to count them out at the end of the night and fill out the deposit form and get them to the treasurer.

Bingo

- We are still in the process of committee members turning in expenses for Bingo.
- This year's setup was a challenge during this event due to the custodian with experience being out sick, but everyone worked wonderfully together to get it done in time.

Spring Fair

- We are focusing on getting donations and sponsorships. An email will go out to seek sponsors for the event.
- Mrs. Davis agreed, Teachers won't mind sending an email (that we will prepare) to request sponsors and possibly volunteer help.

HSA Closet

- This was organized and items have been carefully labeled.
- If anyone needs help finding items please contact Rhonda or Tonianne for help.

Other Business

- Ms. Davis mentioned that life skills are often borrowing her rocking chairs and would be wonderful if they could buy some of their own. We will follow up with Ms. Fischer with details on what financing is available from HSA funds.
- There is an overwhelming need for volunteers for planning and executing events like International night, Trunk or Treat and Spring Fair. We are setting up sub-committees in order to reduce the responsibilities of event chairs and perhaps entice volunteers who don't want as much responsibility.
- The HSA meeting in April will be on April 8th even though there was a calendar change by the district.
- The next meeting will be in the conference room on March 4th.

End Meeting

February 2024 Committee Updates

Committee	Chairpersons	What's the update?
Apparel	Margot Bauer and Kate Laysen	Researching options for year round apparel sale
Bingo	Karen Vechionne and Leslie Morgan	Bingo was a fun success last month. Expenses are still coming in so final numbers aren't quite ready yet. Leslie and Karen will have a de-briefing with Rhonda about the successes and challenges of bingo this year, and about what we would keep and what we would change. It was a super fun community event and went well.
Book Fair	Emily Kiernan, Catherine DeLorenzo, Divya Cyril	Please note that our Fall Scholastic Book Fair dates are: 9/20/24 - 9/30/24
Bulletin Board	Trisha Markowitz and Debbie Olivastri	A new bulletin board was hung last week and will be up until march.
Family Fun Committee	Amanda Andriola and Tonianne Hall	No updates
Father mom Daughter	Amanda Andriola and Tricia Markowitz	Father/Someone Special/Daughter Dance is this month! Melissa Vaughan is creating an ocean theme for the hallway. Amanda is spearheading the business and food aspects. MPP is up and collecting attendee information and funds for the dance. Posters are up at the school. DJ is under contract. A Photo Booth will be used in place of portraits. I'm working on the beach themed dance floor decorations. Welcome banner has been ordered. Most decorations have been ordered and a few are being constructed.
Garden Club	Dana Evans & Karen Vechionne	The Garden committee held a winter sowing open house at Karen's in January and we have prepared many jugs of native flowers and grasses to add to the Butterfly garden come spring! Hopefully we get a little more cold weather to ensure that we get a plethora of plants that are happy and hardy come spring!
Holiday Shop	Jennifer Fisher and April Shaikh	Event is over for 2023-24

HRPCoordinators/	Missy LoFaso & Mollie McFeely	No updates
Hospitality	Catherine Barbieri and Tara Behan	Ladies are deciding what to do for Bus Driver Appreciation day, but we did talk about doing it on the official day instead of in February. School Bus Driver Appreciation day is April 23rd this year.
Kindergarten Liaisons (which falls under the HRP Committee)	Marielba Santana and Andrea Kooker-Kuttler	No updates
Mother/Son	Rhonda Ragona and Debbie Olivastri	Lots of exciting updates for our Country Fair Mother/SS/Son Dance. We have a committee helping us including Tonianne and Tara Marmur. Tara's working on centerpieces, Debbie and Rhonda are finalizing activities and stations. Tonianne is helping with punch cards, prizes and such. Activities have been reserved with Bette's bounce including a mechanical bull, Ring toss, Rope the bull, Skee Ball, High Striker and mini golf. DJ is booked and Photobooth as well. We are still working on the food.
Pretzel Day	Amanda	Updates under fundraising
Pumpkin Contest	Rhonda and Sangeetha Mannivanan	Event is over for the year 2023-24
Rebates	Amanda Andriola	No updates
ROAR-A-THON	Divya Cyril and Catherine DeLorenzo	Event is over for the year 2023-24
Spring Fair	Tonianne Hall and Rhonda Ragona	Spring Fair planning is well on the way. Sponsorships and silent auction donations are starting to come in. The committee is actively looking for volunteers to help solicit donations and organize yard signs.
Sixth Grade Social	Emily Kiernan and Divya Cyril	<p>The 6th grade social club has been busy having fun!</p> <p>Snow tubing was a great time on January 26th at Blue Mountain. 64 students plus families attended the event that was planned by Kristy Sarzynski and Colleen Romanski. A total of 91 tickets were sold. The event shows a slight loss of \$58 due to the fact that we had to supply soft pretzels to the kids as</p>

		<p>snacks when we learned that Blue Mountain had changed their snack bar to a cashless system. Overall, the social club is carrying a surplus of \$369.42.</p> <p>The February social was at Skyzone on 2/9 and 66 kids were registered. This was a last minute addition to the calendar planned by Divya and Amanda, thank you both! We had 65 students registered on MPP and 3 students used their membership or paid the venue directly since it was open to other members. We made a surplus of \$22.36.</p> <p>Dates for the rest of the year are confirmed as follows:</p> <p>Friday, March 8 - Laser Tag at UltraZone, Bensalem 2-4pm (Early Dismissal Day)</p> <p>Friday, April 12 - Hellericks Aerial Park, 5-7pm (Early Dismissal Day)</p> <p>Thursday, May 23 - Mini Golf at Freddy Hills Farm 2-4pm (Early Dismissal Day)</p> <p>Saturday, June 8 - End of Year Party at YMCA Doylestown 6-8.30pm</p>
Trunk or Treat	TBD	Event is over for the year 2023-24
CS Superintendent Advisor	Catherine DeLorenzo	The next Superintendent's Parent Advisory Meeting is scheduled for Tuesday, February 20, 2024.
Welcome/Volunteer Committee	Amanda Andriola/TBD	We have started creating a welcome letter with a detachable area for parents to fill in so we can welcome them.

Yearbook	Kerry Scandale and Danielle Niblick	No updates
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