

Meeting Minutes

January 2024



Cold Spring Home School Association

December Minutes 01/08/24

1:00 PM / CONFERENCE ROOM

ATTENDEES

Kevin Cochran, Tonianne Hall, Rhonda Ragona, Amanda Andriola, Marielba Santana, Angela Cook, Denise Chila and Divya Cyril

APOLOGIES

Brenda Davis

Welcome

- Meeting minutes for December 2023 approved.

Committee Updates

- See attached document.

Fundraising

- Pretzel order for December was 420 and the sales were low due to the holiday absentees and early dismissal.
- We are researching a possible Wizards basketball fundraiser. Meeting will be scheduled with a representative to learn more.

Financials

- See attached financial document sent by the treasurers
- Angela and Marielba will research different banking options for the HSA
- We received a Box Tops Check for 3/2/23 through 11/21/23 for \$182.50

Bingo

- Mr. Cochran will make sure the communications regarding Bingo are sent out in the next few weeks.
- Mr. Cochran suggested to use disposable boards for Bingo
- Mr. Ragona has agreed to work on the technical component at the BINGO event.
- The cost for teacher experiences such as expenses for materials used and food provided will be deducted from the teacher experiences fundraising revenue.

Spring Fair

- We are focusing on getting donations and sponsorships right now so any help is appreciated. The soliciting can be done via email or in person.
- Ellen Roach is heading the classroom raffle baskets
- Meeting to be held this month.

HSA Closet

- We are trying to get the HSA Closet organized. We'd like to purchase a Metal shelving rack for the closet along with other storage items up to \$120. The board voted-yes!
- We have agreed to hold off on purchasing folding tables right now. Mr. Cochran may be able to buy tables next year through district funds

Outdoor Classroom

- Contractor updated us that everything is moving along and permits have been obtained - we're on track and the board approval is in March.
- There will be wifi access to the new structure but no electric connections will be added

Cold Spring Elementary's 30th Anniversary

- 2025 School Year will be Cold Spring's 30th Anniversary
- Everyone can research some ideas for what we can do to celebrate such a milestone and circle back next month.

Other Business:

- The Red Cross did all of the blood drive planning and booking. Next year, the district and the red cross will handle the event and the HSA has disbanded the committee. However, we may need to help advertise. Co-presidents will follow up next year.
- Father Daughter Dance met last Friday, the cost for the event per student will remain the same as last year \$40. MPP will go live from February 1-26th.
- Holiday Shop bags purchased are absorbed by the profit of this event.
- HSA Welcome committee for new families will receive information about new students and families to Cold Spring. We will create a welcome letter with a cut off sheet at the bottom to be filled out and put in our HSA Box.
- After school activities (6 week program) will be tested for grades 1-5 with teacher volunteers who have come forward. This will be posted on MPP in the coming weeks and communication to parents will be sent out in due time. This will be a free pilot program to assess interest but may possibly be a fundraiser in the future.
- Next meeting will take place in room 225 on February 12th, 2024.

End Meeting

January 2024 Committee Updates

Committee	Chairpersons	What's the update?
Apparel	Margot Bauer and Kate Layser	No Updates
Bingo	Karen Vechionne and Leslie Morgan	<p>Dominick's graciously offered us the same pizza deal they have the past 3 years. We are all set with them for the large expected order.</p> <p>We have 16 teacher experiences for the auction. Mr C offered financial assistance so this will need to come out of the earnings from the event. Katy will be coordinating the live auction which will start on MLK day.</p> <p>MPP for pizza ordering went live Tuesday (1/2). Mr C sent a school wide notice for bingo on Tuesday including info on ordering pizzas.</p> <p>Leslie informed Judy Seidel (aftercare) about the bingo date - Judy is happy to work with us to move the after care kids out of the gym for set up.</p> <p>Karen and I hung flyers on the school today (1/5) and spoke to the janitorial staff about the set up. We are all set and a floor plan will be sent next week.</p> <p>Karen created an event linked to the CSE parent fb page.</p> <p>Mr Voorhees unfortunately won't be at school on 1/19 and has offered to show us how to set up the slide deck. Karen and I will have a lot going on that day so we need to look for someone who can meet with Mr V. We will work to identify someone.</p> <p>Sign up genius lists will go out late next week for donations (water, soda, candy, baked goods) and volunteers.</p> <p>We have all prizes purchased.</p> <p>We have 7-8 Girl Scout volunteers for the night of the event. Many have helped before and went to Cold Spring so they know how the night goes.</p> <p>We do have one issue at the moment - Karen and I went to check the HSA closet today to ensure we have all the supplies and we could not find the bingo cards. Rhonda and other officers are working to see if they were moved. As a contingency we are searching for a decent yet</p>

		<p>cost effective option if we need to purchase. We will identify something over the weekend.</p> <p>Next week I will be putting in the request for the cash box and custodian tip. Tara Marmur has volunteered to be the point of contact for pizza and will work with Angela on the finances.</p>
Blood Drive	Heather Reynolds	<p>The CSE Blood Drive was a success!</p> <p>Despite the loss of one hour of the drive, we had a really great turnout and with some walk-ins; we wound up collecting 27 pints of blood on a goal of 20 pints.</p> <p>Since this is Ethan's last year at cold spring, it will be my last year running the drive. Let me know what you need to help make next year a success. Happy new year!</p>
Book Fair	Emily Kiernan, Catherine DeLorenzo, Divya Cyril	Event is over for the year 2023-24
Bulletin Board	Trisha Markowitz and Debbie Olivastri	The winter bulletin board has been hung and will remain until February.
Family Fun Committee	Amanda Andriola and Tonianne Hall	Family Fun coordinated the 2nd annual Cookie Exchange for Teachers and Staff. The Staff lounge overflowed with delicious cookies from our Cold Spring families. Feedback from the staff was very positive. Hoping to make this a new Cold Spring holiday tradition.
Father mom Daughter	Amanda Andriola and Tricia Markowitz	Father daughter dance - the committee meets again this Friday to finalize plans, start purchasing supplies, and creating decor.
Garden Club	Dana Evans & Karen Vechionne	The Garden Committee is working on confirming a date to start the Winter Sow seedlings to add more pollinator/local flora to our butterfly gardens in the spring and summer! Once Karen and I have a date confirmed for the winter sowing open house we will send out an invite to encourage others to learn how to winter sow as well and get some things planted for the garden!
Holiday Shop	Jennifer Fisher and April Shaikh	<p>A total of 4,238 items were purchased with a total of 1,043 remaining. Many of the remaining items are of a very low dollar value and some of them are also holiday themed (pens, etc.)</p> <p>It is very helpful to carry these items for next year as low cost items are becoming increasingly difficult to come by.</p>

		<p>Even with holding this inventory, the holiday shop was able to generate a <u>PROFIT OF \$1,124.14!</u></p> <table border="1"> <tr> <td>Category</td> <td></td> </tr> <tr> <td>Total Revenue</td> <td>12,345.49</td> </tr> <tr> <td>Total Cost</td> <td>11,221.35</td> </tr> <tr> <td>Total Profit</td> <td>1,124.14</td> </tr> </table> <p>We would like to thank everyone that volunteered to help to make this past year's holiday shop a resounding success! The first Holiday Shop purchase for 2024 has already been made and we are very excited for next year! If anyone sees any good deals please let us know!</p>	Category		Total Revenue	12,345.49	Total Cost	11,221.35	Total Profit	1,124.14
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HRPCoordinators/	Missy LoFaso & Mollie McFeely	No updates								
Hospitality	Catherine Barbieri and Tara Marmur	<p>The Hospitality Committee organized a "Festive Holiday Lunch" for the teachers and staff in December during conferences. We had a great response from families who donated enough for us to fully stock the coffee and tea bar, completely fill the refrigerator with drinks and provide a full lunch buffet and dessert table. Teachers and staff were extremely appreciative!</p> <p>Next up for us is Bus Driver Appreciation in February and Spring Conferences Meal in March.</p>								
Kindergarten Liaisons (which falls under the HRP Committee)	Marielba Santana and Andrea Kooker-Kuttler	No Updates								
Mother/Son	Rhonda Ragona and Debbie Olivastrri	Rhonda and Debbie are meeting this month to continue planning. We are requesting volunteers to join our committee to help plan and create decorations.								
Pretzel Day	Amanda	Updates during the Meeting. Check meeting minutes January 2024								
Pumpkin Contest	Rhonda and Sangeetha Mannivanan	Event is over for the year 2023-24								
Rebates	Amanda Andriola	No updates								
ROAR-A-THON	Divya Cyril and Catherine DeLorenzo	Event is over for the year 2023-24								

Spring Fair	Tonianne Hall and Rhonda Ragona	Food Trucks and DJ are booked. The Committee is forging ahead asking for donations for silent auction and sponsorships. The sponsorship levels and donor request letter on CB letterhead has been distributed to committee members and we have a sheet to track. We are starting with reaching out to donors from last year and asking local businesses we use face to face or via email so far. We also included our levels of sponsorship in our January HSA Newsletter. We will set up another meeting for later this month.
Sixth Grade Social	Emily Kiernan and Divya Cyril	The next event is Snow Tubing to take place at Blue Mountain on Friday, January 26th from 6-8pm. Tickets go on sale on Monday 1/8 initially for students, and subject to availability we will open sales up to families after 1/17. We can sell up to 100 tickets. There is currently no event planned for February. The March event will be laser tag on Friday, March 8th after early dismissal
Trunk or Treat	TBD	Event is over for the year 2023-24
CS Superintendent Advisor	Catherine DeLorenzo	The next Superintendent's Parent Advisory Meeting is scheduled for Tuesday, February 20, 2024. December's meeting was canceled by the interim Superintendent's office staff
Welcome/Volunteer Committee	Amanda Andriola/TBD	Beginning phases of this committee. We'd like to chat with Mr. Cochran about this.
Yearbook	Kerry Scandale and Danielle Niblick	We are in the process of finalizing the cover artwork. Teachers will be contacted this week for help with student names on class photos for the yearbook. We will continue to collect photos for past events and also be requesting photography help for the upcoming winter/spring events.