

# Cold Spring Home School Association

## September Minutes 09/11/23

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**1:00 PM / CONFERENCE ROOM**

### **ATTENDEES**

Mr. Cochran, Tonia Hall, Rhonda Ragona, Amanda Andriola, Angela Cook, Denise Chila and Divya Cyril

### **Apologies**

Marielba Santana

#### **Welcome**

- Welcome and thank you to all who made it to our meeting.
- And Welcome Mr. Cochran to his first Board meeting with us.
- June 2023 meeting minutes approved.

#### **Committee Updates**

- Please see the attached committee update document.

#### **Financial Report**

- Please see the attached CS HSA Financial Summary document-May 2023
- Increasing the CPA Budget may be necessary due to increases in pricing.
- Co-Treasurers will look into the new version of PTO Manager.
- HSA will reimburse Central Bucks School District for Reading Olympics books with an increased budget per the Boards email vote.
- Treasurers will create a new category for the Outdoor classroom funds.

#### **Fundraising**

- Back to school ice-cream social was a success.
  - Parents enjoyed meeting their respective teachers and the pretzel and water station collected a profit of \$122.85 for the day.
  - Waiting to hear back from Rita's Water Ice for their donation amount.
- Social Media Marketing for box tops paid off and we have raised over \$90 at this time.
- Pretzel Day - will continue to use Jim's pretzels in Warminster. They have agreed to keep the same price for the whole year (\$0.45/pretzel)
  - The pretzel sale will have one ticket table and one cash table for pretzel day.
  - They will continue to use Made Good chocolate cookie products as an allergy friendly option.
- Mr. Cochran confirmed Volunteers for pretzel days need to have clearances as well as any committee Volunteers.

#### **Outdoor Classroom from Mr. Cochran**

The latest update from the capital project manager is as follows:

- This is a slow process due to Buckingham Township rules and regulations
- In July CBSD project manager secured a Land Development Waiver from Buckingham Township.
- The project manager is in the process of applying for building permits.
- We will be using the same contractors that Bridge Valley used to build their structure. Things are moving along and ground breaking could be in January/February.
- Depending on the weather and contractor we can possibly have a ribbon cutting in Spring.
- Mr. Cochran will work with the district to determine Cold Spring's final cost.
- It will be a low maintenance structure with a concrete slab and the furniture would have 7-10 year longevity.

### **HSA Updates**

- The HSA Website is updated for the 2023/24 School Year
- We have created a Trello Board of all things HSA
- We have several new resources to share located on a Shared Google Drive including:
  - Logo
  - HSA Guide
  - Yearly Calendar
  - Suggestion Box/Volunteer Interest QR Code
  - 501 3 C Letter
- We want parents to understand what the HSA is about and strives for a community that enriches the students' lives and families at our school.
- We want our entire community to be in the know as well as feel welcomed and included.

### **Any other business**

- The clubs at Cold Spring are supplied by the district.
- Trunk or treat is being planned:
  - The DJ is booked
  - Three food vendors are booked: pizza truck, Dough+Co and Travelling Hot Dogs.
  - The Buckingham Police and Midway Volunteer Fire Co. are being invited this week.
  - There will be a Bonfire this year.
  - Mr. Cochran reimburses teachers for the candy they purchase. The HSA provides Candy for the Fire Dept and the Police. We also make a donation to them to secure their presence.
- Mr. Cochran prefers a week's notice for communication needs from the HSA to Parents.

### **End Meeting**

# September 2023 Committee Updates

Committee	Chairpersons	What's the update?
Apparel	Margot Bauer and Kate Layser	<p>Apparel sales are going well. Last day to order is 9/11/23. So far 54 orders have been placed (130 items) with us profiting \$1003.</p> <p>Margot informed Mr. Cochran to send out a reminder email to the parents about the sale and that it's ending today— if they want to place an order.</p>
Bingo	Karen Vechionne and Leslie Morgan	No updates
Blood Drive	Heather Reynolds	Just secured the December 1st date for the Blood Drive. District Tables are ordered.
Book Fair	Catherine DeLorenzo, Divya Cyril & Emily Kiernan	<p>Book Fair will launch on Fri, Sept 22 from 4-7.30pm in conjunction with the Book Lovers Ball and Costume competition as last year. This worked really well.</p> <p>Students will visit the Book Fair during library class from Tue Sept 26-Mon Oct 2 at their scheduled library class time. We are still working with Mrs Rosencrans to finalize the schedule to accommodate classes on the early dismissal date on Fri 9/29. We will be trying to encourage the use of the electronic payments system eWallet which worked great last year and allows families to load money onto students or teacher accounts to be spent at the fair.</p> <p>Information is ready to send out to parents and teachers but we are holding off until after the Roar-a-thon so as not to overwhelm teachers and families. It will be a short lead in time this year but we will work hard to push the event from Mon September 18th</p> <p>Book Fair committee recommends the co-treasurer to close out the cash boxes everyday and take the cash and checks with them. We would like the board to support the book fair with the cash registers like last year. We will be sharing the class schedule and we need help from the HSA board members to fill the cash register slots for each class during the bookfair kick off and in the school library schedule for that week only.</p>
Bulletin Board	Trisha Markowitz and Debbie Olivastri	Welcome back board was hung. A fall board will go up by the end of October. We also discussed options for the rest of the

		year board as well as display case options.
Family Fun Committee	Amanda Andriola and Tonianne Hall	Book Lovers' Ball is scheduled to coincide with the kickoff to Book Fair on Friday, Sept 23rd. Similar to last year, we have a DJ/MC, costume contest, popsicles and a bookmark craft.
Father Daughter	Amanda and Tricia	Amanda and Tricia will be meeting soon to start planning.
Garden Club	Dana Evans & Karen	<p>The Garden committee partnered with Rhonda &amp; Tonianne and did a joint Chalk the Walk and Weed the garden event last night.</p> <p>The butterfly gardens look GREAT, clearly the hard work of the last 2 years is beginning to pay off.</p> <p>We stuffed a big bag full of weeds and took stock of what did and didn't take over the summer....the crazy lack of rain in May/June wasn't great for all the things we planted this spring...however lots of things are clearly doing well and self seeding too so I think we can have hope that it was all not lost and some we will see this fall/next spring.</p> <p>There is a bunch of milkweed coming up for round 2 so hopefully the kids will see lots of butterflies this fall! There were lots of pollinators there last night so we are pleased to see that!</p> <p>We will post some dates for people to join us cleaning up the garden (move a few plants and maybe add some more) in the next few weeks and preparing the tulip beds for tulips in October.</p>
Holiday Shop	Jennifer Fisher and April Shaikh	The Holiday Shop is set for Monday December 4th. With set up on December 1st - tables ordered and venue secured.
HRPCoordinators/	Missy LoFaso & Mollie McFeely	HRP will reach out to Mr. Cochran re: standard practice for selection and SUG etc. SUG will be left open for a few days and then selection and announcement will be completed thereafter.
Hospitality	Catherine Barieri and Tara Marmur	<p>The Hospitality Committee organized a "Back to School Brunch" for the teachers and staff on August 28. We had a great response from families who donated enough for us to fully stock the coffee and tea bar, completely fill the refrigerator with drinks and provide a full brunch buffet and dessert table.</p> <p>Teachers and staff were extremely appreciative!</p> <p>Up next for us is providing food for the teachers for first-trimester conferences in mid-December.</p>
IRun4Life (Canceled)	Gina Paravati	The entire Irun4life program has been canceled. Judy Wexler who has run it for the last 16 years couldn't find someone to take over so has decided to disband it. The Board will forward

		this information to Mr. Cochran and see if there is anything else to replace it.
Kindergarten Liaisons (which falls under the HRP Committee)	Marielba Santana and Andrea Kooker-Kuttler	We had a great time meeting our rising kindergartners over the summer, and had a good mix of both AM and PM alike. The Kindergarten parents met at the park for play dates over the summer (5 playdates total). The last play date was after the orientation and then they shared popsicles. I have reached out to Debbie Oliviera for information on the field trips they did last year and in the process of figuring out how we can incorporate both classes. Note: for next year hopefully—we can recruit 1 PM parent.
Mother/Son	Michal Walson and Debbie Olivastri	The Mother/Son committee has secured our date: Friday March 15, 2024. Tentative time: 6:30-8:30. I believe TA put the request in for the gym last year. We are deciding on a theme, more TBD!
Pretzel Day	Amanda and Fernanda Fitch	Pretzel day form will be sent home the Monday after ROAR-a-thon so as not to take away from their donations.
Pumpkin Contest	Rhonda and Sangeetha Mannivanan	We are meeting at the end of the month to go over what we will do for the contest this year.
Rebates	Amanda	We have been sharing Box Tops info on Social Media including a how to video.
ROAR-A-THON	Divya and Katy	HSA's ROAR-a-THON had the Kickoff Assembly on Friday, Sept 8th which was run by the 6th Grade team with support from Mr Cochran. Great job 6th Grade Team in presenting the Kickoff details and generating excitement about the ROAR-a-THON at the first assembly of the year. The 6th Grade students received their leadership and team building training on Wednesday, Sept 6th & Thursday, Sept 7th to prepare them for their roles as ROAR mentors. This training was run by Parent Volunteer Jenni Ross who organized the teaching plan. Jenni did a great job of interacting and teaching the students in preparation for their week-long ROAR teaching jobs', and having a better understanding of how they can put their own individual leadership strengths to use as part of a team. The ROAR Gives SignUp is live and has raised \$8705 so far. The first class prize was awarded today, Sept 11th and prizes will continue to be awarded daily through Monday, Sept 18th to generate excitement and involvement in the fundraising portion of this program. We are appreciative

		<p>of our local business sponsors who have donated their goods for this endeavor! 100% of all monies raised is going directly into the HSA bank account for HSA sponsored good works on behalf of the school community. ROAR teaching days will take place from today, Sept 11th through Thursday, Sept 14th. The ROAR-a-THON will conclude with a celebratory Fun Run scheduled on Friday, Sept 15th. We will have support from the Midway Volunteer Fire Department, DJ/MC and volunteers to help this day run smoothly. All students will receive a t-shirt, medal and popsicles at this fun event. The school community will be invited to come out to support and cheer on their runners.</p>
Spring Fair	Tonianne and Rhonda	<p>Danielle stepped down after getting a full time job. Rhonda and Tonianne have already started planning! It's gonna be a fun one!</p>
Sixth Grade Social	Emily and Divya	<p>6th Grade Social Club</p> <p>The 6th Grade Social Club has been busy over the summer recruiting parent volunteers to coordinate events for our social club this year. Coordinators have received planning packets and been assigned events, and information will be ready to send out to 6th grade parents in the coming days to include a contract for the kids to sign.</p> <p>The first event will take place in October, likely the weekend of 20/21 Oct, and will be a Hayride, probably at Winding Brook Farm again, and we hope to have this confirmed soon.</p> <p>Tentative Dates as follows:  Bowling in November  Ice Skating in December  Snow Tubing at Blue Mountain - Fri Jan 26 is confirmed  No event in Feb</p> <p>Spring events are still to be confirmed but will include Roller skating, Sky Zone either Hellericks or Tree Trails Adventures, Go Karting and Freddy Hills Mini Golf to take place in March, April and May. Coordinates are researching these various options and we will choose 3 of the best.</p> <p>We are looking forward to an exciting year for our 6th grade students.</p>
CS Superintendent Advisor	Catherine DeLorenzo	No updates
Yearbook	Kerry Scandale and	Since Dani and Kerry are new to the yearbook committee, we

	Danielle Niblick	are planning to meet with Missy and Ann next week to talk through the initial planning steps of the yearbook. We will be sending out a request for photos from some of the initial school events (ice cream social, chalk the walk, first day) once we have the yearbook site/code. We are also making sure that we have coverage for photos of the ROAR-a-Thon lessons and fun run, as well as thinking about coverage for the upcoming events (book fair, halloween).
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