

# Cold Spring Elementary HSA School Board Meeting

## Minutes for June 5th, 2023

**Present:** Katy DeLorenzo, Tonianne Hall, Amanda Andriola, Divya Cyril, Marielba Santana, Angela Cook, Rhonda Ragona, and Brian Finger

**Apologies:** Denise Chila

### 1. Welcome and Open Meeting

- Welcome and thank you for coming to our meeting
- Meeting Minutes were approved from the May Board Meeting
- Welcome Angela Cook to the Board as Co-Treasurer; Angela has previously served 2 years on the Board.

### 2. Committee Updates

- Please see the attached chart at the end of this document.

### 3. Financial Report

- Please see the attached CS HSA Financial Summary document - May 2023
- Reported on voted upon change to next year's Budget - change to increasing the 6th Grade EOY party by \$100 to reflect increase in swag bag pricing and decrease the School Play by \$100 to balance the budget

### 4. Fundraising

- June 2nd was the last pretzel day for the year and it made \$272
- Pretzel Day fundraising total - \$2,235.39
- Pretzel Day will be a Committee for next year with Amanda and Fernanda Fitch as Co-Chairs
- Teacher Social - Scheduled for Wednesday, August 30th. Re-working it to have teachers mingle at certain times with Volunteers scooping.

### 5. ROAR-A-THON

- Katy and Divya are Co-Chairing the Roar-a-Thon committee. Fundraiser is patterned on Titus' Run for Funds.
- Event will run from Friday, Sept 8th through Friday, Sept 15th
- All monies raised will go through Runsignup site

- 6th Grade team, Mrs Rosencrans and Mr Voorhees are all supporting the event in various capacities. Jenni Ross, a parent volunteer and PALS executive director will help to train the 6th grade students to take on this leadership/mentorship role
- Committee has a lot of parent volunteer support with parents each taking on certain areas to decrease burden on all
- Daily prize donations are almost all secured
- Committee Chairs will meet with Mr Finger and the new Principal, Mr Cochran over the summer to present the event overview and expectations

## **6. Farewell Mr. Finger**

- Marielba made a lovely farewell cake, with enough for the entire Cold Spring staff

## **7. Outdoor Classroom**

- Permits are being submitted this week. Building expected to commence this Fall
  - Attached is the site design.
  - Here is the tentative timeline.
    1. Buckingham Permit submission, week of 6/5
    2. Bid advertisement, 7/11, 7/18, 7/25
    3. Bid Opening 8/10
    4. Committee review 8/23
    5. Board award 9/12

## **8. 2023-24 Board Transition**

- New Board member, Angela Cook and Divya have met to review/train on the Depositing Treasurer Role; Rhonda and Divya have met to review/train on the Secretary role; Ronda and Tonianne have met to review/train on the Co-President role.

## **9. Any Other Business**

- We need to start planning the 30 year anniversary for 2025
- Buddy Bench replacement on the table. Mr. Finger will send us the link to the Amish benches the school has purchased in the past.

## **10. End Meeting - Thank you all for attending.**

# June Committee Report Updates

Committee	Update from	What's the update?
Apparel	Margot and Kate	No Updates
Bingo	Karen and Leslie	No Updates
Blood Drive	Heather	No Updates
Book Fair	Katy, Divya & Emily	<p>Book Fair is scheduled for 9/22/2023 – 10/2/2023. We will be meeting with the Scholastic Rep in early August for planning purposes. Kickoff night will be Friday, 9/22/23 and we will be asking the Board/Family Fun for assistance in planning a free, fun element. Cathy Ortman's husband, John, will be donating approx \$10 per student to be used at the Fair in her honor. Cathy was a big reader and loved the library system. Total amount will be approx \$5000. Each student will receive a pre-printed GC ("Cathy Dollars"). GC amount to be used at the Fair for books, and no change to be given.</p> <p>Divya Cyril has agreed to become the 3rd co-chair since Emily's involvement will now be more administrative support due to her work obligations and Divya can be involved during the book fair days.</p>
Bulletin Board	Trisha and Debbie	No Updates
Family Fun Committee	Amanda and Tonianne	The Family Fun committee has sadly postponed the ribbon cutting ceremony for the Outdoor Classroom. Mr. Finger suggested postponing since the permits will be submitted to Buckingham Township in early June.
Father Daughter	Amanda and Tricia	

Garden Club	Dana & Karen	Garden Club Update: Our winter sown native pollinators and some new grasses have been planted in the butterfly gardens and we are trying to keep them hydrated in this terribly dry weather. The next few weeks will be focused on cleaning up the tulip gardens and adding some compost and covering for the summer in hopes to kill all the weeds. We are always looking for any weeding help there may be!
Holiday Shop	Jenn and April	
HRPCoordinators/	Missy & Mollie	
Hospitality	Catherine Barieri and Tara Marmur	Cold Spring's families came through again in support of the Teacher Appreciation luncheon on May 9th. We had multiple crock pots of soup, various salads, a dessert table and a candy bar. We were able to fully stock the refrigerator with drinks and fill up the salty snack baskets. We even had enough candy to wheel around treats on a cart to all the teachers. Thank you to all the parents who supported this event with donations or by helping set up/clean up and the use of your crock pots! This is the committee's final event for this school year. Have a wonderful summer.
IRun4Life	Melissa Adkins & Megan Thorne	Gina Paravati has agreed to be a co-chair. Gina and the Board will be looking for a 2nd co-chair to support her. Melissa and Megan will be meeting with Gina to do a turnover.
Kindergarten Liaisons (which falls under the HRP Committee)	Debbie and Tara	Marielba and Andrea, the new K Liaisons, met the other Kindergarten parents at the Townhall and passed out the K playdates letter. This letter will also be included in Brian's Kindergarten letter that will be distributed at the end of June.
Mother/Son	Heather and Michal	I think we are all set with our date: Mother/Son: Friday, March 14, 2024, 2 hours

		<p>Co-chairs:  Debbie Olivastri  Michal Walson  Theme:TBD  Facilities:  I think TA put rental request in.</p>
Pretzel Day	Amanda and Fernanda	
Pumpkin Contest	Rhonda and Sangeetha	
Rebates	Amanda	
ROAR-A-THON	Divya and Katy	Update provided in Meeting
Spring Fair	Emily, Danielle & Ellen	<p>Spring Fair update:  Spring Fair took place on Friday, May 5th and was a resounding success!  Overall, the event raised almost \$20,000 (closing out at \$19,977.73 at month end). The event was well attended by the community, and fun was had by all. The inflatables were a firm favorite, and wristbands that allowed unlimited turns were a hit with kids and parents alike. The addition of carnival games with prizes this year added excitement and fun, especially for younger children while the older kids still love to dunk their teachers in the Dunk Tank! We are grateful to all the teachers and staff that were such good sports, volunteering to be dunked over and over again!</p> <p>The classroom raffle baskets were awesome, and we collected over 8,500 raffle tickets! The big winner for the raffle baskets was Mrs. Falone's class, the Squishmallows, which collected 1,538 tickets and earned the class a popsicle party!</p> <p>We were supported by many local and CS family businesses, collecting over \$6,000 in sponsorship that went towards offsetting the costs of staging this event. Parents and student volunteers from CB East and Holicong helped to sell tickets and run the games and activities on the</p>

		<p>evening, and our Student Council did an amazing job running some of our carnival games and make them a lot of fun for their fellow students. We could not run an event like this without the help of these volunteers and we are thankful to them all.</p> <p>Breakdown of income as follows:  Sponsorship \$6,000  Silent Auction \$6,040  Raffle Baskets \$8,740  Tickets for Rides, Entertainment &amp; Cake Walk \$4,000 (*est)  Concessions \$260 (*est, they also took tickets)  Commission from Food Vendors \$360</p>
<p>Sixth Grade Social</p>	<p>Jen, Angela &amp; Emily</p>	<p>In May, we hosted our last social at Frenchtown Roller Rink. A total of about 53 kids registered/attended.</p> <p>Yard signs for our CS grads will be delivered this week, and parents will be able to pick them up from school. Plus students will receive Holicong cinch bags(or other middle school) at their end of year breakfast.</p> <p>On behalf of the 6th Grade Social Club, thank you to the Board, Mr. Finger and Denise Chila for all of your support this school year.</p> <p>-Angela, Jen and Emily</p> <p>Next year's Social Club will be chaired by Emily &amp; Divya, and information will be going out to current 5th grade parents this week to invite volunteers to chair events next year. We hope to kick off the calendar with Kickball at</p>

		<p>Cold Spring in September, and host events each month thereafter. We are not planning for events in February or May next year since it proved difficult to fit them into the calendar given other HSA events and holidays taking place during these months. We are excited to plan a memorable year for our rising 6th graders.</p>
CS Superintendent Advisor	Katy	
6th grade end of year party	Jen, Angela & Emily	<p>The 6th Grade Social Club is preparing for our last event, the Sixth Grade EOY Party to be held at the YMCA Doylestown branch. To date, there are 77 registered attendees. Plans are underway for a memorable time!</p>
Yearbook	Ann & Missy	