**Request & Release Your Records from CB South to Colleges: Quick Guide for Students \***Request SAT or ACT Scores directly from testing company to be sent to colleges.

**THIS IS A PROCESS- do these steps in order!**  Allow 15 SCHOOL DAYS to process all Document Requests.

**Complete & Submit the "Release of Records Authorization" to school counselor**

This document grantsSouth permission to send your educational records.