

Bridge Valley Elementary, Home and School Association

General Membership Meeting Minutes

September 19, 2024, 6:30pm, EST at the BVE Library and Microsoft Teams

In Attendance:

HOA BOARD Members: *Stacey P, Carrie M, Max N, Danielle P, Kristina S, Morgan W*

Members-at-Large: *Michelle S, Kaavya A*

General Members: *(In Person) Lauren C, Nissy T, Teresa S, Julia L, George H, Mimi C, James H, Amanda B, Tamy A, Liz DLA; (Virtual) Adrienna W, Mallory B, Meghan O, Careta K, Soju K, Jamie H, April K.*

Total Attendance: 25

Attached: Agenda, Prior Minutes, Approved Calendar, Principle Report, Approved Budget, Trunk or Treat PPT

Agenda:

1. Call to Order, Max Nichols
2. Welcome and Introduction, Carrie Maio
 - a. Intro to new and existing board members
3. Approval of prior meeting's minutes, Carrie Maio
 - a. Moved, Seconded and Passed with unanimous 'yea'.
4. Principal Report, Stacey Pederson
 - a. Attached; Grade to Grade updates presented
5. HSA Treasurer Report, Danielle Preston
 - a. Proposed 2024-2025 Budget; Review of Income and Expenses; Moved, Seconded and Passed with unanimous 'yea'.
 - b. Ask to check with employer's donation matches: sometimes \$50 can turn into \$100!
6. Upcoming Events & Community Engagement
 - a. Events Upcoming – See Calendar
 - b. Volunteers Needed
 - i. Volunteer survey on our website; choose your level of involvement.

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7. Committee Updates, Various HSA Members

a. Digital Update, Max Nichols

i. Calendar is now digital!

1. <https://www.cbsd.org/site/handlers/icalfeed.ashx?MIID=9> – Copy Paste this into your calendar app “add subscription”
2. We now accept credit card at events with SQUARE! If your event needs the credit card reader please contact Max or Danielle
3. Website is revamped with a bunch of updates. Huge thanks to Stuart Wyss for his help!
4. Any feedback is welcomed – hsabve@gmail.com

b. Dine and Donate & Off-Site Events, Morgan Wittenberg

- i. Review of Dine and Donate program
- ii. Upcoming events – see calendar – next is Chik-fil-a on 10/1

c. Blazer Blessings, Jamie Horn & Carrie Maio

- i. Dominos event coming up; All kids to be involved; collections reminder to go out via email blast, social.

d. Book Fair, Angelique Toadvine & Kristina Satterfield

- i. Kona and Jules to be on-site. 3:30-7p Theme is CAMPING!

e. Trunk-or-Treat, Lauren Conaway & Morgan Wittenberg

- i. Excellent PPT deck presented with many details (attached)
- ii. Siblings may attend at cost
- iii. Those that volunteer their vehicle for their Trunk’s students may attend at no cost.
- iv. All must register for the event prior via sign up genius

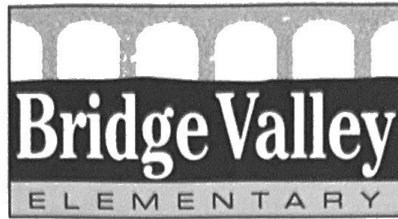
f. Race for 20!, Kristina Satterfield

- i. Modeled after Titus’ event; 1 week to raise.

8. Open Floor to Questions, Comments

- a. Welcome back to BVE, Stacey!!

Adjourned, 7:33pm, EST



Minutes

HSA General Membership Meeting: Wednesday, June 12th, 8:45am

Attendance: Vanessa H. (Principal), Kristina S., Grace Ann T., Carrie M., Rishi C., Soju K., Angelique T., Morgan W. , Robert W., Elizabeth N., Max N., Jamie H., Michelle S., Kaavya, Jen W.

Call to Order: by Kristina Satterfield 8:45am.

Approval of Minutes from General Membership Meeting 4/10/2024.

Principal's Message: Admin/Teachers/Staff thank the HSA for their support. HSA hopes to extend their support to each grade level by supporting 1 big ticket item year-to-year. Classroom reports attached.

Vote for Executive Board Vacancies: Morgan Wittenberg for President-Elect and Max Nichols for Secretary. Motion made by Jamie Horn, seconded by Grace Ann. All present voted "Yes." Morgan Wittenberg and Max Nichols to assume their new roles effective 7/1/24.

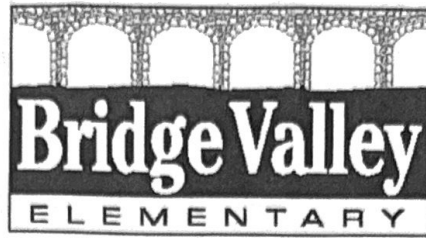
Announcement of Community Member At-Large. The Executive Board is recommending Michelle Sims be appointed as a Community Member At-Large. A second Community Member At-Large will be appointed by the newly elected Executive Board at a later date. These positions will be added to the Bylaws which will be reviewed/amended next school term.

Treasurer's Report. To date, account as just less than \$18,000 remaining. Fiscal years ends 6/30/24. All check requests must be submitted prior to the end of the fiscal year.

Superintendent Advisory Committee. Meet four times yearly. Volunteers are diminishing across the district. Committee brainstorming ideas to encourage/sustain volunteers.

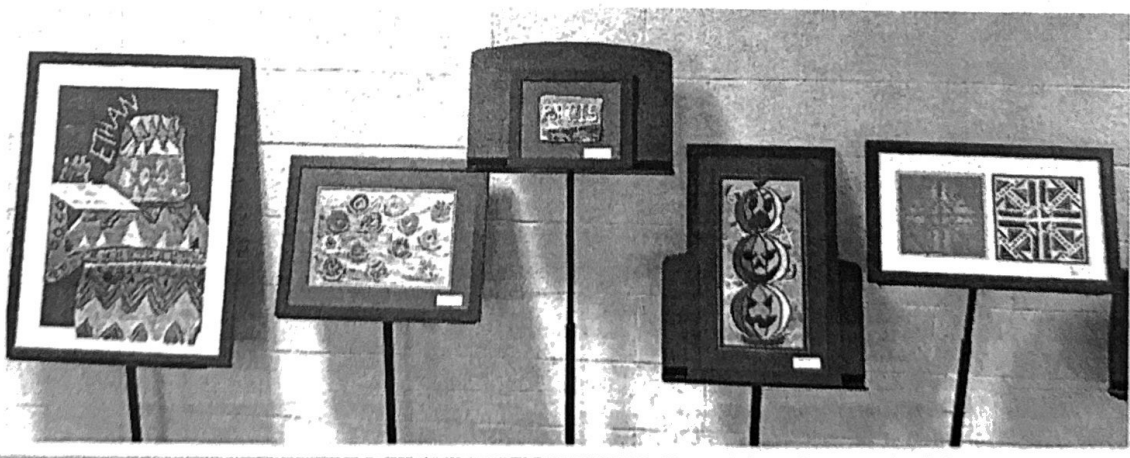
Event Round-Up: This year the HSA sponsored the following events: Trunk-or-Treat, Book Fair, The Kinder Garden, Holiday Boutique, Blazer Blessings, 2 Staff Appreciation Luncheons, Bingo, Diversity Day, the Glow Dance, Family Night at Sky Zone, the BVE Running Club, Movie Night and more. In addition to sponsoring these events, the HSA awarded multiple grants to teachers who proposed innovative ideas to enhance both their classrooms and their curriculums. Thank you to all our families that contributed to these events!

Meeting adjourned at 9:38am.

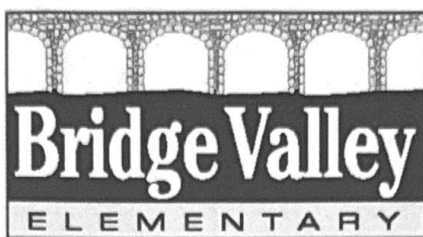


Home and School General Membership Meeting Classroom Reports – Thank You Edition!
June 12, 2024

Kindergarten	Thank you, HSA, for all your support of classroom and building activities throughout this school year. Your support goes a long way in making it an awesome year!
1st Grade	Thank you for the wonderful lunches throughout the year. They are always a special treat on the busiest of days! Thank you for approving our grant for addition and subtraction flashcards!
2nd Grade	Second grade would like to say thank you to the Home & School for all their support this past school year!
3rd Grade	Thank you for providing 3 rd grade with: <ul style="list-style-type: none"> ✓ chicks for our Life Cycles unit ✓ felt for a Veteran's Day project and writing piece ✓ balloons for "Balloons Over Broadway"
4th Grade	Thank you for your never-ending support and our delicious conference dinner and teacher appreciation meals!
5th Grade	5 th grade would like to thank the Home and School for contributing to our Ropes Course fieldtrip expenses and the many fun, family events throughout the year including Bingo and Movie Night!
6th Grade	Sixth grade is grateful for all the support Home and School has provided this school year. Miss Moyer's class was able to take a class trip to the Pearl S. Buck House through a grant they received from H & S. The parent volunteers who have worked tirelessly to provide opportunities such as the Scholastic Book Fair, Science Alive, the school store, class trips and so much more. Thank you from the 6 th grade teachers and students for all you do!
Specialists	The first pieces for the Bridge Valley Permanent Art Collection have been framed and will be hung in the library over the summer. We celebrated the artwork and artists with a breakfast on June 10 th . They look BEAUTIFUL!! Thank you H.S.A. for making this possible, we're already excited to add to the collection next year!



Part of Bridge Valley's new Permanent Art Collection. Stop by the library to see the full collection!



Home and School General Membership Meeting Classroom Reports
September 19, 2024

Kindergarten	<ul style="list-style-type: none"> ❖ Building our Classroom Communities – Morning Meeting and Closing Circles! ❖ Starting our Science Unit – Nature – Exploring the season of Fall! ❖ Reviewing the Letters & Numbers up to 5.
1 st Grade	<ul style="list-style-type: none"> ❖ First graders are working hard getting used to their full day of school! ❖ Friend of the Day is a highlight of their day while they write and learn about each other. ❖ Back to School Night was last week. We have great a great TC and CCs working hard to organize all the exciting events in first grade!
2 nd Grade	<ul style="list-style-type: none"> ❖ Learning about our classroom family and communities ❖ Working with place value ❖ Visiting and creating in the Mobile Fab Lab
3 rd Grade	<ul style="list-style-type: none"> ❖ We're excited for Talk Like a Pirate Day. Thank you to parents for donating goodies! ❖ We'll be celebrating Johnny Appleseed Day at the end of the month with homemade applesauce. Again, thank you, parents! ❖ Third graders are excited to kick off their first reading unit: Environments
4 th Grade	<ul style="list-style-type: none"> ❖ Building community and getting to know you activities ❖ Writing Bio-poems ❖ Focusing on number sense in math
5 th Grade	<ul style="list-style-type: none"> ❖ 5th grade is excited to be back to Bridge Valley! We are currently learning new routines and building our classroom communities. ❖ In Math, we are learning about whole numbers. ❖ We CANNOT wait to attend the Elbow Lane Ropes Course! It is a favorite every year! Thank you to the H&S for helping fund this amazing and memorable fieldtrip!
6 th Grade	<ul style="list-style-type: none"> ❖ In reading we are reading and discussing stories dealing with triumphs and challenges in childhood. ❖ We are learning about early humans and rise of civilization in social studies. ❖ In math we are looking closely at whole numbers, prime numbers, and prime factorization.

Specialists

Library:

- ❖ Reading Olympics information is going out to fifth and sixth grades.
- ❖ Book Fair the Week of October 7...volunteers always welcome!

QUEST

- ❖ 2nd graders are participated last week in the mobile Fab Lab, in conjunction with their QUEST Class. They'll be using our school's new Silhouette cutting machines to make bookmarks.

Art:

- ❖ Thanks again to the HSA from Mrs. Hauck and Mrs. Farrell, for the grant that allowed us to start the Bridge Valley Permanent Art Gallery. Please enjoy the framed artwork now hanging in the Library.



The Permanent Art Gallery hanging in in the library.
Created by students, funded by a Home and School grant!

Bridge Valley Elementary School
Home and School Association Budget
For year ending June 30, 2025

Draft

REVENUE	2022-2023 Budget	2022-2023 Actual	2023-2024 Budget	2023-2024 Actual	2024-2025 Budget	Treasurer Notes
Carryforward from prior year	\$ 14,697.85	\$ 14,697.85	\$ 22,744.26	\$ 22,744.26	\$ 17,587.18	Agrees to PY ending balance
Family Donations	3,000.00	528.05	1,000.00	720.08	2,000.00	Estimate based upon historical (with no big fundraiser this year and increased promo)
Corporate Donations	2,000.00	2,111.00	2,000.00	2,000.00	200.00	Based upon volunteer opportunities and family donations - difficult to predict
Events:						
Blazer Academy	3,500.00	-	-	-	-	Not held the last several years; proposed to begin planning this year for next year
Book Fair - Fall	-	(100.00)	-	(338.77)	(250.00)	Breakeven - Any excess given to library - Costs for replenishment of supplies
Book Fair - Spring	-	(145.43)	-	8.51	-	Breakeven - BOGO
Fall Festival	250.00	953.87	-	-	-	Typically a breakeven event; trunk or treat planned
Holiday Boutique	2,000.00	1,388.69	1,500.00	1,652.69	1,500.00	Average of the previous two years
Total Events:	\$ 5,750.00	\$ 2,097.13	\$ 1,500.00	\$ 1,322.43	\$ 1,250.00	
Active Fundraisers:						
BV Spirit Items	\$ 1,000.00	\$ 779.39	\$ 1,000.00	(1,400.50)	\$ 750.00	PY was a loss - potentially due to misclassification of funds or replenishment; Historical estimate
Fundraising Event - Run for 20	10,000.00	28,031.80	-	-	10,000.00	2 years ago was Apax event; Run for 20 event planned
Total Active Fundraisers:	\$ 11,000.00	\$ 28,811.19	\$ 1,000.00	\$ (1,400.50)	\$ 10,750.00	
Passive Fundraisers:						
Box Tops for Education	\$ 100.00	\$ 44.80	\$ -	\$ -	\$ -	Program phased out
Gift Card Fundraising - Scrip/RaiseRight	500.00	76.40	-	-	-	Program didn't get traction
Passive Fundraising Events	1,500.00	1,723.30	1,500.00	1,115.25	1,000.00	Conservative estimate based upon historical
Yearbook	3,000.00	470.00	2,000.00	1,798.03	2,000.00	Estimate based upon prior year with new vendor
Total Passive Fundraisers:	\$ 5,100.00	\$ 2,314.50	\$ 3,500.00	\$ 2,913.28	\$ 3,000.00	
TOTAL REVENUE	\$ 41,547.85	\$ 50,559.72	\$ 31,744.26	\$ 28,299.55	\$ 34,787.18	
Budgeted Expenses	\$ 34,556.57	\$ 27,815.46	\$ 24,296.48	\$ 10,712.37	\$ 27,345.95	
Under / (Over) Budget	\$ 6,991.28	\$ 22,744.26	\$ 7,447.78	\$ 17,587.18	\$ 7,441.23	

Bridge Valley Elementary School
Home and School Association Budget
For year ending June 30, 2025

Draft

EXPENSES	2022-2023 Budget	2022-2023 Actual	2023-2024 Budget	2023-2024 Actual	2024-2025 Budget	Treasurer Notes
Administrative						
BIs Membership	\$ 55.00	\$ 55.00	\$ 55.00	\$ -	\$ 55.00	Membership fee
Landscape Beautification	1,500.00	1,200.00	1,750.00	2,000.00	2,000.00	Mulch and flowers for the front of the school
Teacher and Staff Meetings	1,000.00	550.92	1,000.00	250.13	500.00	Estimated at average actual results
Accounting and other admin expenses	\$ 100.00	\$ -	\$ 100.00	\$ -	\$ 250.00	Checks and other various admin expenses / supplies
Deposit / check corrections	-	-	-	1,517.05	(1,517.05)	Reimbursements to Student Activities fund were made twice in the prior year
Technology fees	120.00	-	120.00	119.88	258.00	Drop box fee (\$119); PTO Manager (\$139)
Retirements / Commemorative	500.00	-	500.00	248.92	500.00	Celebration for retirements
Total Administrative	\$ 3,275.00	\$ 1,805.92	\$ 3,525.00	\$ 4,135.98	\$ 2,045.95	
Events/Clubs						
Assemblies	\$ 2,500.00	\$ 2,694.00	\$ 2,700.00	\$ 2,599.00	\$ 2,700.00	Based upon expectations of some possible assemblies - split with building budget
Diversity Day	250.00	-	250.00	28.47	250.00	Primarily supported by volunteers - minimal expenses expected
Author Visits	1,000.00	-	500.00	-	500.00	Budget based upon amounts to pay, if necessary
Reading Olympics	500.00	-	500.00	-	500.00	Budget based upon amounts to pay, if necessary
Running Club	\$ 931.57	\$ (289.91)	\$ 1,221.48	\$ (724.31)	\$ -	Breakeven activity
Landscape/Gardening	1,250.00	800.95	500.00	-	1,000.00	Budget submitted by committee for starter plants and irrigation
Science Alive Week	400.00	428.24	400.00	245.98	400.00	Estimate based upon historical levels and request from the committee
Science Alive Show	1,000.00	745.00	1,000.00	645.00	1,000.00	Based upon historical and expected costs in the CY
Teacher Appreciation Spring/Fall	1,250.00	1,135.50	500.00	502.64	500.00	Based upon historical
Total Events/Clubs	\$ 9,081.57	\$ 5,513.78	\$ 7,571.48	\$ 3,296.78	\$ 6,850.00	
Family Fun Events						
Family Fun / Bingo Night	\$ -	\$ (383.18)	\$ -	\$ (1,331.53)	\$ -	Overall breakeven activities
Glow Dance	-	198.82	500.00	(1,511.59)	-	Overall breakeven activities
Movie Night	-	967.53	500.00	1,000.00	-	Overall breakeven activities
Spring Fling - 20th Anniversary	-	-	-	-	5,000.00	
Total Family Fun Events	\$ -	\$ 783.17	\$ 1,000.00	\$ (1,843.12)	\$ 5,000.00	
Sponsorship and Support						
Kindergarten	\$ -	\$ -	\$ -	\$ -	\$ 500.00	Thanksgiving feast; tulips
1st Grade	-	-	-	-	500.00	Polar express
2nd Grade	-	-	-	-	500.00	TBD
3rd Grade	-	-	-	-	500.00	TBD
4th Grade	-	-	-	-	500.00	TBD
5th Grade	1,200.00	1,000.00	1,200.00	1,020.00	1,200.00	Ropes course - \$10 per student
6th Grade	1,000.00	1,021.61	1,000.00	728.79	1,000.00	Halloween howl
6th Grade Promotion Night	750.00	762.23	750.00	407.76	750.00	Estimate based on previous years
Autistic Support	-	-	-	-	500.00	TBD
Philanthropy	250.00	52.80	250.00	(43.20)	1,000.00	Food drive events; any remaining funds contributed to charities
Student Incentive Program	500.00	236.80	500.00	68.89	500.00	Estimate based on previous years
Student Wish list	10,000.00	10,691.25	-	-	-	Based upon excess funds at year end
Teacher Grants	7,500.00	5,647.90	7,500.00	2,940.49	5,000.00	Based upon excess funds at year end and previous levels
Nurse Discretionary Fund	1,000.00	300.00	1,000.00	-	1,000.00	Based upon historical
Total Sponsorship and Support	\$ 22,200.00	\$ 19,712.59	\$ 12,200.00	\$ 5,122.73	\$ 13,450.00	
TOTAL EXPENSES	\$ 34,556.57	\$ 27,815.46	\$ 24,296.48	\$ 10,712.37	\$ 27,345.95	

Bridge Valley Elementary (BVE) Home & School Association, 2024-2025 Calendar

★ – HSA Sponsored Event

<p>SEPTEMBER</p> <p>3 FIRST DAY</p> <p>9 Back to School Night (BTSN) 1st, 3rd, 5th</p> <p>11 Back to School Night (BTSN) 2nd, 4th, 6th</p> <p>12 Dine & Donate: HoneyGrow, 10:30am - 10:00pm ★</p> <p>25 Picture Day</p> <p>26 Family Event: Tilted 10 Welcome Back Party, 5pm - 9pm ★</p> <p>27 Bridge Valley Day, Wear Blue & Gold Blazer Blessings Event</p> <p>30 EARLY DISMISSAL (Teacher In-Service)</p> <p>HSA Meeting: Thursday, September 19, 6:30PM at the BVE Library or via Microsoft Teams</p>	<p>OCTOBER</p> <p>1 Dine & Donate: Chik-fil-A, 4:30pm - 7pm ★</p> <p>3 NO SCHOOL (Rosh Hashannah)</p> <p>7-11 BOOK FAIR ★</p> <p>18 Trunk-or-Treat, 5:30pm ★</p> <p>23 Dine & Donate: Chipotle, 5pm - 9pm ★</p> <p>25 Bridge Valley Day, Wear Blue & Gold</p> <p>25 Halloween Howl, 6th Grade ★</p> <p>30 KDG Halloween Parade, Select Parties ★</p> <p>31 EARLY DISMISSAL, Halloween Parade and Parties ★</p>
<p>NOVEMBER</p> <p>1 NO SCHOOL (Diwali)</p> <p>3 Daylight Savings Time Ends - Clocks Back</p> <p>4 Race for 20! Kick Off ★</p> <p>5 NO SCHOOL (Election Day, Teaching In-Service)</p> <p>7 Picture Retake Day</p> <p>8 Veteran's Day Assembly, Wear Red, White & Blue</p> <p>12 Race for 20! ★ Dine & Donate: PJ Whelihan's, 5pm - 9pm ★</p> <p>20 KDG Thanksgiving Feast ★</p> <p>21 KDG AM ONLY / Conferences KDG PM</p> <p>22 KDG PM ATTENDS IN AM / Conferences KDG AM</p> <p>22 Bridge Valley Day, Wear Blue & Gold</p> <p>25-16 NO KDG, EARLY DISMISSAL 1st-6th, Conferences</p> <p>27-29 NO SCHOOL (Thanksgiving, Teach In-Service)</p> <p>HSA Meeting: Thursday, November 14, 6:30PM at the BVE Library or via Microsoft Teams</p>	<p>DECEMBER</p> <p>4 EARLY DISMISSAL (End of 1st Trimester) NO PM KDG Staff Appreciation Luncheon ★</p> <p>9-13 Holiday Boutique ★</p> <p>13 Bridge Valley Day, Wear Blue & Gold</p> <p>20 Holiday Sing & Parties, Students to wear holiday colors! ★</p> <p>23-31 NO SCHOOL (Winter Recess)</p> <p>TBD Holiday Bazaar ★</p> <p>TBD: Blazer Blessings Giving Tree ★</p> <p>Off-Site Family Events/Dine & Donates TBA: Nothing Bundt Cakes</p>

<p><u>JANUARY</u></p> <p>1 NO SCHOOL (New Year's Day)</p> <p>2 Students Return</p> <p>20 NO SCHOOL (Martin Luther King, Jr. Day)</p> <p>22 Dine & Donate: Jules Pizza Doylestown ★</p> <p>28 EARLY DISMISSAL (Bridge Valley Day, Wear Blue & Gold)</p> <p>HSA Meeting: Thursday, January 16, 6:30PM at the BVE Library or via Microsoft Teams</p> <p>Off-Site Family Events/Dine & Donates TBA: SkyZone</p>	<p><u>FEBRUARY</u></p> <p>8 Sweetheart Dance ★</p> <p>14 NO SCHOOL (Teacher In-Service)</p> <p>17 NO SCHOOL (President's Day)</p> <p>24-28 Science Alive ★</p> <p>28 Bridge Valley Day, Wear Blue & Gold</p>
<p><u>MARCH</u></p> <p>7 Bingo Night ★</p> <p>9 Daylight Savings Time Starts – Spring Clocks Forward</p> <p>13 Dine & Donate: Lovebird Doylestown, 3pm – 8:30pm ★</p> <p>14 EARLY DISMISSAL (End of 2nd Trimester)</p> <p>20 Diversity Day ★</p> <p>25 KDG AM ATTENDS, KDG PM Conferences</p> <p>26 KDG PM ATTENDS, KDG AM Conferences</p> <p>27-28 NO KDG, EARLY DISMISSAL (1st – 6th Conferences)</p> <p>27 Staff Appreciation Luncheon ★</p> <p>28 Bridge Valley Day, Wear Blue & Gold</p> <p>31 - 4/4 BOGO Book Fair ★</p> <p>HSA Meeting: Thursday, March 6, 6:30PM at the BVE Library or via Microsoft Teams</p>	<p><u>APRIL</u></p> <p>3/31 - 4/4 BOGO Book Fair ★</p> <p>14-18 Gardening ★</p> <p>17-21 NO SCHOOL (Teaching In-Service, Spring Recess)</p> <p>21-25 PSSA ELA Testing Window (3rd – 6th)</p> <p>4/28 - 5/2 PSSA Math, Science (4th Only), Make-ups (3rd – 6th)</p> <p>30 Bridge Valley Day, Wear Blue & Gold</p> <p>HSA Meeting: Thursday, April 10, 6:30PM at the BVE Library or via Microsoft Teams</p> <p>Grade/School Events, no dates: Trailblazing the Arts 2nd & 3rd Grade</p> <p>Off-Site Family Events/Dine & Donates TBA: Salt Box</p>
<p><u>MAY</u></p> <p>4/28-5/2 PSSA Math, Science (4th Only), Make-ups (3rd – 6th)</p> <p>5-9 PSSA Make-ups</p> <p>17</p> <p>20 NO SCHOOL (Teacher In-service, Elections)</p> <p>23 NO SCHOOL (Teacher In-service)</p> <p>26 NO SCHOOL (Memorial Day)</p> <p>30 Bridge Valley Day, Wear Blue & Gold</p> <p>29 Tug of War</p> <p>30 Field Day</p>	<p><u>JUNE</u></p> <p>2-6 Garden Harvest/Salad Parties ★</p> <p>6 Movie Under the Stars ★</p> <p>9 Dine & Donate: Rita's Furlong TBD ★</p> <p>12-13 End of Year Parties</p> <p>13 EARLY DISMISSAL, LAST DAY</p> <p>HSA Meeting: Thursday, June 5, 6:30PM at the BVE Library or via Microsoft Teams</p>