

Central Bucks School District  
OPERATIONS COMMITTEE MINUTES  
June 20, 2012

<b>Present:</b>	Joe Jagelka, Tyler Tomlinson, Steve Corr, James Duffy, Paul Faulkner, Dr. Laws, David Matyas, Scott Kennedy, Ken Rodemer
<b>Guests:</b>	Loretta Jenkins (DAA), Kirk Sauer

The meeting was called to order at 6:00 PM.

**Public Comment**

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Loretta Jenkins addressed the Operations Committee with her concern about the condition of the Lenape baseball field. She also asked where the \$25 per day rental fee was being used.

Scott Kennedy responded by saying that the field is going to be repaired during the summer and the \$25 rental fee does not come close to the amount of money that will be spent repairing the infield.

Loretta requested a reduction in her fee for the Lenape field because of poor playing conditions. The Operations Committee suggested that Loretta respond with the number of unplayable dates and we will consider a reduction in fees.

Kirk Sauer inquired about how to get on the bidders list for upcoming projects, Scott Kennedy explained the process and asked Kirk for his contact information.

**Central Bucks Sports Commission**

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Scott Kennedy handed out an email from Bill Deeter reviewing the last CBSC meeting. A copy of the fund raising letter and pledge card was included.

The Operations Committee requested that they be kept updated as to the progress of the fund raising.

**Construction & Operations Project Update**

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Ken Rodemer distributed and reviewed the Operations Report. All capital projects are underway and on schedule.

Scott Kennedy reviewed the Summer Project list describing the activities/projects being completed "in house".

## Board Agenda Items

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- Award a Contract to Miller Flooring (Keystone Purchasing Network) to replace the Gym Floor at Mill Creek ES in the amount of \$88,640
- Approve an Addendum to The Demand Response Contract with Comverge to include the PECO ACT 129 Demand Response Program

Scott Kennedy reviewed a possible change order for CB East Kitchen duct replacement. We are currently reviewing the code requirements. If necessary, will the Operations Committee give us authorization to approve the change order to allow the work to occur this summer (prior to the next Operations Committee)?

- Approve a Change Order to replace the Ductwork in the CB East Kitchen – Not to Exceed \$30,000.

The Operations Committee agreed with the agenda items.

## Discussion Items

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Scott Kennedy presented two facility use fee waiver requests:

1. New Britain Township at Unami MS – The Operations Committee agreed to charge the Township hourly (instead of the four hour minimum).
2. Retirement Event at CB West – the Operations Committee agreed to only charge for actual costs incurred because the proceeds from this event is used for student scholarships.

Scott Kennedy discussed all of the successful projects that have been completed "in house" and asked the Operations Committee to help develop a staff recognition program. The Operations Committee directed Scott Kennedy to develop a matrix of possible options for staff recognition.

The meeting adjourned at 7:00 PM.

Respectfully Submitted,

Scott Kennedy  
Director of Operations

cc: Distribution: Board Members, NRL, and David Matyas

**Please note: The next Operations Committee meeting will be on Wednesday August 22, 2012, at 6:00 PM at the Administrative Services Center, 20 Welden Drive**

These Minutes are the writer's understanding of those items discussed. If anyone is at variance with the Minutes or has amendments thereto, please notify the writer within five (5) calendar days, otherwise the Minutes shall remain in effect as stated.