## How to Access My Payments Plus

- If you are <u>new</u> to My Payments Plus, follow these directions to set up an account:
  - Go to <u>www.mypaymentsplus.com</u> and select Register for a Free Account
  - o Choose PA and Central Bucks School District
  - o Select "I have a student enrolled in the district"
  - Enter your student's ID (on the parent portal to the right of the student's picture)
  - Add student information (you will be prompted to add additional students if needed)
  - Create your profile
  - Create your sign-in
  - o Confirm and finish registration
- Once this is done or if you <u>already have</u> a My Payments Plus account:
  - Select *the activity you are paying for*
  - o Select Continue with Payment