



KUTZ ACTIVITY DEPOSIT FORM

Please fill out this form and include it with the cash and checks collected from your event. Money is to be counted twice and verified by two separate signatures. KUTZ'S NEW POLICY PROHIBITS SCHOOL FUNDS FROM BEING TAKEN HOME AT ANY TIME.

This form and any cash or checks that have been collected should be turned in, in an envelope, to someone in the office so it can be locked up before being collected and deposited in the bank by the Co-Treasurer Chloe Raison. If you have any questions, call or text Chloe at 917-744-1053.

Committee/Activity Name: _____

Committee Head/Members: _____

Phone number for questions regarding financials: _____

Checks total: _____

Cash total: _____

Total amount collected: _____

I verify the amount collected and counted above:

Signature: _____

Co-Signature: _____