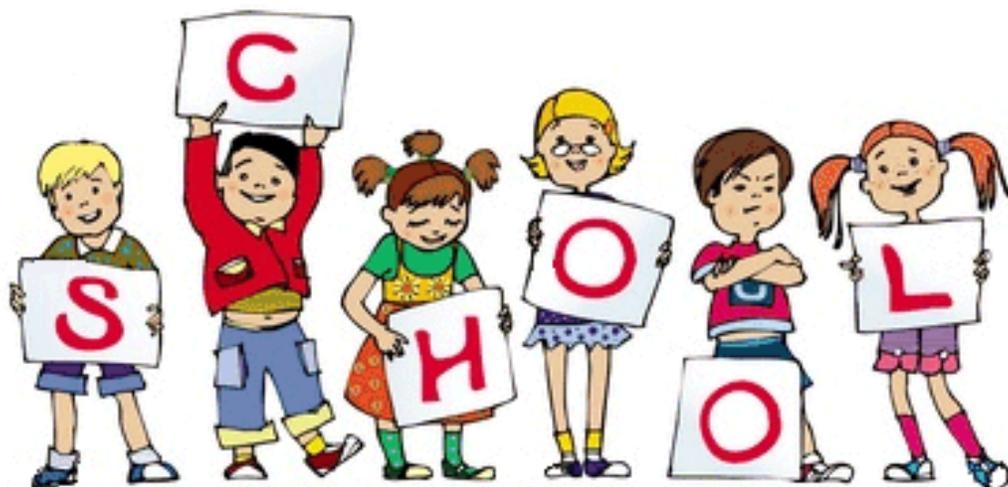


Central Bucks School District

Doyle Elementary School

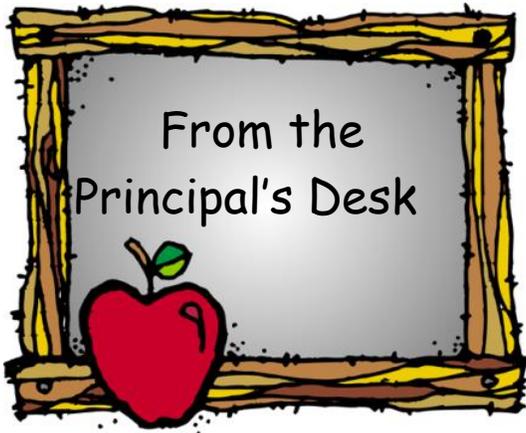
260 N. West Street
Doylestown, PA 18901
Tel. 267-893-4300

Parent Handbook 2021/2022



<http://cbsd.org/domain/473>

updated: 9/24/2021



Dear Parents and Students,

On behalf of the staff at Doyle Elementary School, I would like to welcome you to the Home of the Soaring Eagles. We are proud to be a part of the Central Bucks School District where the academic, social, and emotional success of our students is the focus of all we do. We at Doyle share in the goals stated in the Central Bucks Mission Statement as well as the Doyle Elementary School Mission Statement.

The Doyle Elementary School community is committed to developing each individual child by fostering a culture that promotes the values of academic excellence, responsibility, respect, citizenship and cooperation. These values, known as the "Doyle 5", are the core tenets of our Soaring Eagle positive behavior program.

As part of the team, it is important for parents and students to be familiar with the programs and policies of our school. The purpose of this handbook is to give parents/guardians an understanding of the rules and guidelines for our school, and to answer any questions as you prepare for you exciting years here at Doyle. We invite our parents to visit our school and become actively involved as parent volunteers and as members of our Home and School Association. By joining us in a cooperative spirit, we hope that all students have a successful elementary school career.

Sincerely,

Kate Fantaskey
Principal



Central Bucks

Mission Statement:

The Central Bucks Schools will provide all students with academic and problem-solving skills essential for personal development, responsible citizenship, and life-long learning.



Doyle Elementary School Mission Statement

The Doyle Elementary School community is committed to developing each student at Doyle by fostering a culture that promotes the values of academic excellence, responsibility, respect, citizenship, and cooperation.

Goals:

The Doyle staff strives to strengthen its educational programs and services by:



- Reflecting on best practices for instruction and assessment
- Developing and utilizing a common language across grade levels
- Creating cross-grade level groups that meet regularly to discuss and reflect

The Doyle staff strives to expand the availability, use and integration of technology throughout the school by:



- Understanding the ethical, cultural, and societal issues related to technology
- Creating developmentally appropriate multimedia products
- Integrating the use of technology throughout the curriculum

The Doyle staff strives to promote positive relationships between our school and community by:



- Initiating connections between our school and the community
- Encouraging students to participate in service projects, utilize community resources, and strive to engage in good citizenship

Two Sculptors

I dreamed I stood in a studio,
And watched two sculptors there;
The clay they used was a young child's mind,
And they fashioned it with care.



One was a teacher, the tools she used
Were books, music and art;
The other a parent, who helped her work
With a guiding hand and loving heart.

Day after day, the teacher toiled
With a touch that was deft and sure.
While the parent labored by her side
And polished and smoothed it o'er;



And when at last their task was done
They were proud of what they wrought.
For the things they had molded into the child
Could neither be sold nor bought.

And each agreed he would have failed
If he had worked alone,
For behind the TEACHER stood the SCHOOL,
And behind the PARENT the HOME.

Author Unknown

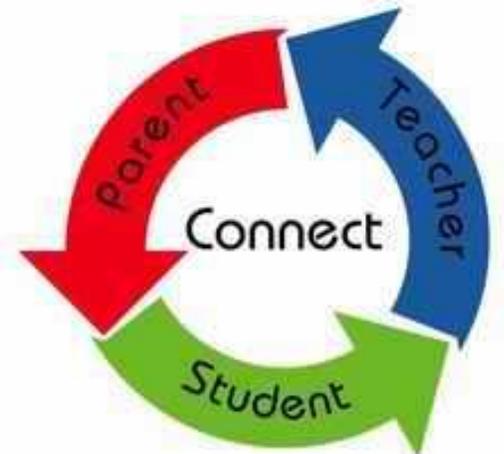


Table of Contents

Topics are listed alphabetically for your convenience

Arrival and Dismissal Procedures	7	Instructional Support Team	25
Attendance – Absences	10	Library/Media Center	25
Back to School Nights	11	Lost and Found	25
Before & After School Programs	11	Lunch/Breakfast	25
Behavior	11	Newsletter	26
Bicycles	11	Notes from Parents	26
Birthday Recognitions	12	Parent Portal	26
Bus Transportation	12	Party Rules	26
Books	12	Pest Management	27
Cell Phone – Student Use	12	Photography Consent	27
Committee Chairs	13	Recess	27
Communications	13	Release of Students to Adults	28
Computer Use	13	Registration	28
Directory	14	Reporting Student Learning	28
Dismissal Change	14	School Board Meetings	28
Doyle 5	14	School Hours	7
Dress Guidelines	15	School Pictures	28
Early Pick-Up	15	School Safety	29
Electronic Equipment	15	Tardiness	29
Elementary Curriculum	16	Telephones	29
E-Mail	18	Text Messaging	29
Emergency Closings	18	Transfer Policy	29
Exclusion from Physical Education	19	Use of School Facilities	30
Family Travel and Educational Trips	19	Volunteers	30
Field Trips	19	Weapons	30
Forty Assets	20	Website	31
Guidance Services	20	Wellness Policy	31
Halloween	20		
Health Services	20	Appendix:	
Holidays	22	Code of Conduct	32
Home and School Association	22	Book Recommendations	34
Homeless Education Assistance	22		
Homeroom Parents	23		
Homework	23		

Doyle Elementary School

School Hours

- 08:35 AM School day begins
 - 11:10AM AM Kindergarten Dismissal
 - 12:40 PM PM Kindergarten begins
 - 03:15 PM School Dismissal
-
- On early dismissal days, school is dismissed at 11:55AM
AM Kindergarten is dismissed at 11:10 AM.

Arrival and Dismissal Procedures:

Please note to drive at reduced speed on school grounds!

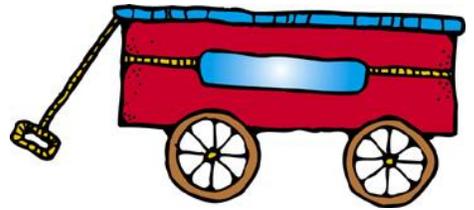
• Morning Arrival Procedures

Parents who drive their children to school should plan to arrive **between 8:20 – 8:25 AM** to allow time for your child to get to class on time. The daily volume of traffic on West Street is such that you can expect significant delays, especially during inclement weather. We encourage you to drive your child to the bus stop rather than to school if possible.

1. When arriving, cars should pull into the outer lane and proceed to the car rider loop on the blacktop; the inner lane is for busses and daycare vans only!
2. Parents will circle the perimeter of the playground in a rolling car line toward **door #14** and stay in their cars. Please wait until you have reached an adult on duty before letting your child exit the car. **Parents should remain in their cars**. Adults on duty will assist the children as they exit the car. **Cars should remain in the lane and not pass each other**.
3. If you plan to park and walk your child to the crosswalk, **please park in the parking lot**, and proceed to the walkway. Children will wait at the fire hydrant. An adult on duty will guide children across the crosswalk.
4. While waiting on West Street, we ask that southbound cars (coming from 611 overpass) demonstrate courtesy by allowing northbound cars to turn in to Doyle. Likewise, northbound cars should allow cars exiting Doyle to pull out on an alternating basis.

- **AM Kindergarten Dismissal Procedures**

Please pick up your child at **11:10 AM** at Doyle. Students will be dismissed through the bus entrance (door #22) of the school. Our Kindergarten teacher/staff member will walk your child to your car. When your child is safely buckled, you can pull away to allow other cars to move up in line. Children riding daycare busses and vans will be dismissed first, if possible.



- **PM Kindergarten Arrival Procedures**

Cars will pull up in the bus lane, and parents may drop off their children at **door #22 between 12:25 and 12:35 PM**. An adult will meet the children at the door. School begins at 12:40 PM. **Please remain in your car**, have children exit upon reaching door #22 and an adult greets your car to assist your child.

First day Only: Please drop your child off at Doyle between 12:25 PM and 12:35PM at door #22. Please park your car, walk with your child to the school until the teacher arrives to escort the children to class. Please remember that school is in session at that time for all other students, and that children are to wait and talk quietly.

Any changes in pick-up for AM or PM students must be arranged in advance in writing and handed to the teacher or sent by email. We will request ID if the person is not your usual carpool or pick-up arrangement. Please explain this safety measure to that person.

- **Dismissal Procedure**



- Student dismissal begins at 3:15 PM.
- Walkers and bike riders will be dismissed through the front doors. Parents of walkers are asked to wait at the sidewalk near the **fire hydrant by the bike path**. This will allow students to exit and walk straight across the walkway to you when guided by the adult on duty.
- **Car riders** will be dismissed through the **recess door #14** and will be escorted to the waiting cars on the playground. Parents will circle the perimeter of the playground in a rolling car rider lane and **stay in their cars**.

Please wait until the Doyle staff assists the children into the car.

1. Parents will receive **name cards** to put on their windshield visors for easy identification.
2. Cars will be held in the car lane until there is room on the playground for pick-up. **Cars are not to block the bus exit lane!** No cars are permitted to park along the exit lane.
3. **Students will not be called for early pick-up after 3:00 PM.**

Important:

- If your child is usually a bus rider, he/she will be sent home on the bus every day;
- if your child is a walker, he/she will be dismissed as a walker every day;
- if your child goes to the after-school program, he/she will be dismissed accordingly every day – unless the teacher receives a **written note** from a parent about a transportation change **before 8:00 AM**.
- **For last minute changes**, please call the office directly at 267-893-4300 **before 3:00 PM** and let us know how you would like your child to be dismissed for the day.
- **A student may not ride a bus that has not been assigned to the student!**

PLAYGROUND



GaGa Pit



Project Fit



Child Care Vans



Pick-Up /Drop Off Area

School

South Wing

Car Rider Dismissal Door

Doyle Elementary School

Parent/Children Meeting



No Parking Area

Grass Area

STOP

Holding Zone
Do not Block Driveway!!

Car Lane

Bus Lane

#22
Entrance/Exit for Walkers and Bus Riders & PM Kindergarten



Office Entrance#1

Attendance - Absences

ATTEND TODAY
ACHIEVE TOMORROW



The issue of school attendance plays a critical role in ensuring that your child receives a quality education during the school year. There is a documented link between inconsistent attendance and declining achievement. Children who do not regularly attend school rarely achieve their full potential. Missed instruction and the challenges students face as they attempt to complete missed work are important factors that impact student performance.

As educators, we recognize that promoting regular school attendance is a key component in the successful growth and development of all students. To maximize student learning, we ask that you be mindful of our district attendance policy. [The *Compulsory Attendance Law* in the Commonwealth of Pennsylvania requires that an absence excuse, (signed by the parent or guardian), be on file for every day of a student's absence.] An e-mail to the Doyle attendance line found on the Doyle website qualifies as a written excuse. **When a child has 3 absences that have not been excused through a note from the parent, the absences are considered unlawful.** A letter explaining that subsequent absences will result in truancy charges will be sent to parents.

- According to State Law, the following excuses qualify as **excused absences**:
 - Religious holiday
 - Illness
 - Death in the family
 - Educational trips or vacation with prior written approval by the principal.
 - School policy allows principals to approve a maximum of five vacation or educational travel days per academic year.



- **Unexcused absences** are defined as: truancy, oversleeping, missing the school bus, shopping, child care, visiting relatives or friends, recreational activities, and remaining at home to do school work.
 - Students who are chronically signed out early or arrive late may be charged with part of full day absences on the report card to reflect cumulative instructional minutes missed.
- Excessive absenteeism is defined as anything greater than 10% of the school year-to-date. Should this 10% threshold be met, intervention by school personnel is initiated. An ongoing truancy issue is forwarded to the Bucks County District Justice and/or Bucks County Children and Youth Agency.



Regular attendance is not a problem for the majority of our students; however, there are small steps that all parents can take to monitor and limit absences and thereby enhancing their children's academic success:

- Strive to make appointments (doctors, dentist) during after school hours.
- Never schedule extracurricular activities while school is in session.
- When planning an activity that will require an absence from school, weigh the educational value against the lost instructional time. Factor in your child's age and grade in this decision.
- Plan for some unstructured time to occur each weekend. Free time goes a long way in rejuvenating young minds and bodies.

Our district calendar provides various days off that we hope will allow your child ample opportunities to experience life outside the educational setting. Please take advantage of these school holidays, while being mindful about the importance of regular daily attendance. With your support, Central Bucks will continue to optimize instructional time and student learning opportunities.

Back to School Nights

In the beginning of the school term the faculty hosts a back to school night for the purpose of having parents meet with their child's teacher. During this visitation, teachers describe the instructional programs and explain the procedures and expectations for their classrooms. A brief question and answer period will follow the formal presentation. These evening meetings are designed to give adults the opportunity to discuss topics and to ask questions. Children should not attend these adult meetings. It is also not safe for unsupervised children to wander in the hallways or go to the playground. Thank you for your cooperation and understanding.

Before and After School Programs

Central Bucks Community School offers before-school and after-school care at Doyle Elementary School. The program provides supervised play, activities, and help with homework. Parents pay a monthly fee for the program. For more information, please call the Community School office at 267-893-5703 from 9:00AM to 3:00 PM or click the link to the [Child Care Program](#) on the CBSD website. Parents may also sign up for intermittent days.

Behavior

Our Soaring Eagle Behavior plan has been an overwhelming success in giving our students clear expectations, boundaries and recognition for a job well done. Developed by parents and teachers over ten years ago, the cooperative support of home and school has been essential to the program's success.



At least once a year, the whole school will focus on one of the Doyle 5 and parents will be asked to participate in an activity with their children. Teachers will assign this activity for homework. Sharing the vocabulary of the Doyle 5 at home as well as school reinforces the partnership between parents and teachers in the development of social skills for our students.

Our students are generally well behaved and respectful of their classmates and adults. When children do need reminders about their behavior, a staff member will send home a conduct report or behavior notice. The purpose of these reports is to open conversations between the student, parents and staff. They also allow the child the opportunity to reflect on his/her behavior. (See "Doyle Code of Conduct" in the Appendix). Parents are encouraged to contact teachers with any questions or concerns about a child's behavior. Generally, when dealing with a child's behavior, there is a great deal of support and cooperation between the school and home. This is very beneficial to children and also helps to create an environment conducive to learning.

Bicycles

Students in fourth, fifth and sixth grades who are considered "walkers" may independently ride bicycles and scooters to and from school. Parents must first complete a bicycle permission form and sign a contract, which will be kept on file in the office. **All children on bikes must wear a helmet and bring a**



lock. The school assumes no responsibility for any injuries occurred or lost/stolen property.

Roller-blades, skate boards or sneaker skates are not appropriate to bring to school. Please also note that bikes and scooters have to be walked on school property!

For safety reasons, students who are assigned to busses are only permitted to ride bikes or scooters to school accompanied by a parent.

Birthday Recognitions

A birthday is an exciting day for a child and we value the importance of each student's birthday. Children often appreciate very simple ideas which celebrate their birthdays in school. We will recognize every child's birthday by doing the following:

- Your child will have his/her name read over the morning announcements
- Students in grades K – 2 will have the opportunity to wear a birthday crown throughout the day
- Students in grades 3 – 6 will have the opportunity to wear a birthday pin
- During lunch, the entire cafeteria will sing Happy Birthday.



We have a “no sweets” policy at Doyle, as such students may not bring in snacks and trinkets. Invitations to parties outside of the school may only be distributed if all the children in the class are to receive one.

Bus Transportation

Bus transportation is provided for students in grades K-6. Morning kindergarten students ride to school in the morning, afternoon kindergarten students ride home in the afternoon. Parents must arrange mid-day transportation.

- Riding the bus is a privilege, which may be withdrawn either for inappropriate behavior on the bus or at the bus stop.
- Everything students bring on the bus must be able to safely fit on their laps. Large musical instruments may not be taken on the bus.
- No student is allowed to ride on an unassigned bus.
- School Board policy requires parents of kindergarten and first grade students to meet their children at the bus stop in the afternoons.
- Your questions or concerns should be referred to the Director of Transportation at 267-893-4000.



Books

Students are responsible for all textbooks issued to them during the school year. All lost or damaged books must be paid for before final report cards are issued in June. Please contact the school whenever a textbook is lost so that a replacement can be given to the student. The office can also provide prices for replacements. If a lost book is found, monies paid will be refunded.

Cell Phone – Student Use

Cell phones may be carried to and from school but must remain off and stored in the student's backpack during the day. Students are not permitted to make phone calls or to send text messages at any point during the day. School phones are available for student used in an emergency.

Committee Chairs

All communications from the Home and School committees to parents should be sent to the school secretary at bernst@cbsd.org. These will be approved by the principal and e-mailed to parents.

Communication

In an effort to reduce the amount of paper used and the expense of copying, notices and announcements will be sent electronically to parents. The principal will include these notices in periodic **e-mails**. It is imperative that a current e-mail address is on the **Parent Portal** for each child. In the event that parents do not have an e-mail address, please call the office and a hard copy will be made available.



Computer Use

Central Bucks School District is providing electronic devices for all students in grades K – 12. Students in Kindergarten, grades 1 and 2 will receive an iPad for use in school, students in grades 3 – 6 will receive a laptop. The use of these devices is free of charge, parents are only asked to submit \$10 insurance fee to cover possible damage. For more detailed information, please visit the CB website:

1. Visit: <https://www.cbsd.org/1to1>
2. Parent/Guardian and Student will click on and read the 1:1 Handbook. Parent/Guardian signs the user agreement and pays* the user fee via [MyPaymentsPlus](#) (MPP). Upon submitting the fee and MPP agreement you are confirming that you have reviewed the information with your child.

Even if your child has his/her own device, we are asking that you participate in our program to allow for a consistent learning platform for our students. All students in a grade level will receive a device equipped with: *internet filtering, software, tech support for break/fix, and access to instructional tools and resources used by our teachers*. You can learn more on our FAQ page: <https://www.cbsd.org/Page/38121>

Proper Use of Computers/iPads and Networks

The use of computers and technology in Central Bucks School District is designed to have a positive impact on curriculum and instruction for all students.

Technology will be used:

- Within the curriculum to enhance student learning and achievement
- to assist student in becoming competent in the use of technology, with an increasing degree of sophistication as they move from level to level
- as a tool to enhance creativity and encourage completion of quality products
- to access technology-based information relevant to curriculum topics

To allow maximum use of the technology in Central Bucks, students agree to the terms outlined in this agreement.

1. Students will abide by such rules and guidelines as adopted by the Central Bucks School District, including the School Board policy on technology use.
2. Students may not introduce information, including software applications or documents, on any district computer system without first obtaining staff approval and copyright compliance.

3. Students will not connect any device to, or disconnect any device from, a computer or peripheral device, or the district's local or wide area network.
4. Students will not change or in any way alter a network device, device or peripheral name, file or folder name or network zone.
5. Students are prohibited from copying software applications, folders, or files from within or between network zones or to external drives without first obtaining staff approval and copyright compliance. Copying of any of the above will only be for the purpose of curriculum related projects.
6. Passwords may be assigned for each student and are for the individual use by that student. Distribution or alteration of a password is prohibited.

Use of the Internet

The Internet is a valuable educational tool used in our classroom and computer lab. Throughout the year, the students will be asked to access the Internet for various projects.

Directory

Our electronic student directory can be accessed from the Doyle website at <http://www.cbsd.org>. You can access your child's class list as well as a whole school version. The password for the directory is "**Doyle21-22**". Under no circumstances should the information in the directory be used for solicitation purposes.



Dismissal Changes

Children should have a regular dismissal procedure which is given to the teacher at the beginning of the school year. Any **changes** to this procedure should be **due to an emergency** as little ones are confused and anxious about these changes. In order to keep the children safe, we ask that you follow these guidelines:

- Follow your regular dismissal procedures as much as possible.
- A note or email to the teacher (and copied to the attendance line) **by 8:00 AM** or a call to the office **before 3:00 PM** will be the only transportation changes honored for that day.
- After 8 AM, all emergency changes must be made to the office (NOT THE TEACHER)
- Do not count on teachers to check their emails between 8:00 AM and 3:30 PM.

We encourage you to allow your children to walk home with an umbrella when it rains rather than make a transportation change.

Doyle 5

The student behavior plan is based on the core tenets of respect, responsibility, cooperation, citizenship and academic excellence. All school staff use these same terms when discussing behavior. To reinforce the home and school partnership, parents are encouraged to use this terminology at home.

(See also: Doyle Code of Conduct on page 32).



Dress Guidelines

Some outfits are appropriate for a 5 year old, but not appropriate for a more mature, 12 or 13 year old student. The following are guidelines for warm weather apparel for all students. If you have any questions, please contact the school:



1. All clothes should be clean, neat and in good taste.
2. Sandals or beach footwear are not appropriate for school.
3. Biking shorts are not permitted. The length of shorts is to be appropriate for school.
4. Halter tube tops, spaghetti straps, muscle shirts and bare midriffs are not permitted.
5. Students may not wear destructive clothing or footwear, i.e. rivets, cleats, ornamental belts, etc.



6. “Sagging” pants which present a tripping hazard or reveal undergarments are not permitted.
7. Indecent and unsavory slogans, expressions, etc., are not to be worn on clothing.
8. Any attire the administration considers to interfere with the quality of education shall not be permitted.
9. In cold weather, children will go outside for recess. Children are expected to wear coats, hats and mittens, labeled with their names.

Adherence to proper dress standards will help to insure an appropriate school image for our students and a learning environment free of unnecessary distraction. A discussion will be held with any pupils who don’t maintain these standards. If needed, a phone call to parents will be made to discuss any concerns.

Early Pick-Up

If a student is to be picked up for an early appointment (**prior to 3:00 PM**), please send a note, signed by the child’s parent/guardian or email to the teacher in the morning of the appointment. When picking up your child, please stop in the office to sign out your child. The office staff will notify your child’s teacher.

Please note that the office staff is unable to interrupt the classroom teachers during the dismissal process. If you are picking your child up after 3:00PM, please let the office know and pull into the car pooler line.

Parents who do not send a note have to be prepared for a short waiting period as the teacher has to be located and get the student ready for dismissal.

Due to the importance of academic time, we also will not have your child waiting for you in the office upon arrival. Please be sure to allow enough time for your child to be dismissed from the classroom.



Electronic Equipment

Some of our students have cell phones and electronic readers that they would like to bring to school. Cell phones must be kept in the “power off” mode in the coat closet during the school day. Teachers in Kindergarten through third grade have asked that their students not bring electronic readers to school. Students in grades four through six may use their e-readers during silent reading times.

Electronic video game devices are not permitted in school.

The school cannot be responsible for any damage or loss of electronic equipment.

Elementary Curriculum

- **District Wide Program**

All Central Bucks elementary schools provide the same educational program for every subject and use identical curricula and textbooks. Exceptions occur only when a school or group of schools is selected to pilot a textbook or a program being considered for district adoption. For an in depth look at the curriculum, visit the Central Bucks School District website at www.cbsd.org.

- **Subjects Taught**

Instruction is given in reading, language arts, mathematics, science, social studies, music, art, physical health education, library science, Quest, and affective education at all grade levels.

- **Minimum Instructional Times**

A schedule of minimum weekly time allotments of instructional times for all subject areas in grades one through six provides all students with the same amount of basic instructional time. Unscheduled instructional time provides flexibility to meet individual student needs and interests.



- **Reading**

The reading program in Central Bucks emphasizes the use of high quality literature beginning in kindergarten. Students read basal reader anthologies of literature selections throughout the year as well as paperback books. Quality literature is used to motivate and interest children and encourage the habit of life-long reading.

All students receive direct instruction in reading every day, including comprehension, vocabulary, phonics, and study skills as well as creative response activities which encourage higher level thinking skills.

The reading specialist provides direct instruction to children with special needs. She is available for classroom consultation, assistance, diagnostic services, and training for staff.



- **Language Arts**

Language arts instruction includes composition, grammar and mechanics, spelling, and handwriting. Emphasis is placed on the integration of language arts and reading. Children learn the writing process, which encourages fluency and stresses prewriting, drafting, revising, editing and publishing. Cursive writing is introduced before the middle of third grade.

- **Mathematics**

Central Bucks emphasizes problem solving, estimating, and mental math. There are a large variety of supplemental materials which are used to support instruction in Mathematics.



- **Technology**

Computers and appropriate software are used to enhance, enrich, and extend our regular curriculum. Doyle has a computer lab of 30 PC's and a mini-lab with 15 PCs in the library. There are 5 laptop carts (75 computers) available for classroom use. Each classroom has 5 I-pads. All students receive instruction in the lab at least once a week. Third graders learn keyboarding and beginning computer application skills, and fourth, fifth and sixth graders begin word processing. Students use

programs which support their curriculum. Every classroom teacher uses a presentation system during instruction.

- **Science**

Elementary science involves instruction in life sciences, physical sciences and environmental sciences with an emphasis on problem solving.

- **Social Studies**

Social studies systematically expands the instructional focus through the grades. Children begin by studying family and community, move on to county and state, and end with a wider look at the United States, China, Europe, Canada, Africa, ancient Egypt, and the Western Hemisphere.



- **Art and Music**

Art instruction includes a study of aesthetics, art history, art evaluation, and art production. In addition to regular vocal music instruction which uses the Kodaly method, opportunity for group instruction in band and orchestra is provided for fourth, fifth and sixth graders.

Students in grades 1 through 6 receive a 40-minute period of **General Music** instruction every week. Music class consists of a wide variety of interesting and challenging experiences that present music as a means of self-expression, enjoyment and as an academic discipline.

Students in grade 4 will play recorders and students in grades 3 - 6 will use keyboards in their instructions.

Fourth graders are invited to participate in the **Elementary Strings program**. Participation is voluntary. Classes meet for thirty minutes each week during lunch, recess, or before school. This program is recommended for students who are interested in studying violin, viola or cello. During the first year, students are introduced to basic string instrument playing skills.

Fifth and Sixth graders are invited to participate in the **Elementary Instrumental program**. Participation in this program is voluntary. Instructional classes meet for thirty minutes once a week and are scheduled during the school day. These lessons enable students to participate in the school band or string orchestra. Students may choose to play a woodwind, brass, percussion or string instrument. Knowing how to read music is not a prerequisite for entrance into this program.

Large musical instruments may not be taken on the bus. Parents must make arrangements to transport large instruments to and from school.

- **Health and Physical Education**

Along with health education, a drug and alcohol prevention program is taught to grades 1 – 6, and human growth and development units are taught in grades 2 to 6. In addition to regular instruction in physical education, the district provides an adaptive program for children with special needs. Project Fit equipment on the playground is used during recess and during some Gym classes.



- **Quest**

Elementary Quest (Questioning and Understanding through Engineering, Science, and Technology) will enrich students' authentic learning experiences by



building their 21st century skills in collaboration, critical and creative thinking, and communication to solve real world challenges.

- **Kindergarten**

The district offers a half-day kindergarten program for children who will be five years old by September 1st of the kindergarten year. The program is described in detail in the Kindergarten handbook. Transportation for children who qualify for busing is provided one way only, in the morning to school for AM kindergarteners and the afternoon from school for PM kindergarteners.



- **Special Education**

Doyle provides resource rooms for students with learning disabilities. Special Education classes also include programs for children with other disabilities. These classes are located in other Central Bucks schools. Transportation, if needed, for regional classes will be provided. Children who have been identified as intellectually gifted participate in PEN (**P**rogram for **E**Nrichment) classes several times each week.

- **Title 1/Basic Skills Remediation**

This program offers remediation in reading and math for students in grades K to 6. Students work with educational assistants and may use computers and appropriate software.



E-Mail

While e-mail is an efficient means of communication, teachers are not always able to read their mail during the course of the day. If a parent needs to get a message immediately to the student or teacher, telephoning the office is a better way to communicate the information.

In an effort to go green, all flyers and announcements will be sent through e-mail. Announcements will also be posted on the Parent Portal. It is important to keep an updated e-mail address on the Parent Portal. If your e-mail has changed, you can update it when you log into the **Parent Portal**.



Emergency Closings

Parents should review emergency dismissal plans with their children when inclement weather is forecasted. If there is an emergency closing due to weather, the official notification is on KYW (1060 AM radio). Parents will receive a courtesy e-mail through the Parent Portal in the event of an early closing.



Parents automatically receive a district text alert for emergency school closings, delayed openings, early dismissals and bus transportation issues unless they chose not to. Please make sure to keep your cell phone number updated in your parent portal.

If school is canceled in the early morning hours due to inclement weather, announcements will be made on local radio and TV stations. Central Bucks school closing number is 755. You may also log onto Central Bucks School District's Web Site - www.cbsd.org.

In any type of emergency or disaster, it is important that the school phone lines remain open so that police, firemen, or other emergency units are able to contact the school. Because of this critical need, parents should avoid calling on the school lines if at all possible and rely on the Central Bucks website for information.

While parents and school staff make every effort to get children home safely, occasionally there is a miscommunication. Parents should discuss alternative plans with children in the event that dismissal does not go as usual.

Exclusion from Physical Education

Students who are to be excluded from physical education classes for medical reasons must bring a note from the parent stating the reason for the exclusion. This note must be taken to the classroom teacher, the physical education instructor, and the nurse.

If the student is to be excluded for more than one physical education period, a doctor's statement with the reason and the length of the time of the exclusion must be provided. Under most circumstances, the student will be required to attend the class even though he/she will not be expected to participate.



Family Travel and Educational Trips

Prior to taking a family trip, a completed district form must be submitted by the parents/guardian to the building principal. Pupils of the Central Bucks School District may then be legally excused from school up to 5 days to accompany parents on trips during the school term.

It is understood that class assignments missed by the pupil while on the trip will be completed and handed in to the classroom teacher upon the pupil's return to school.



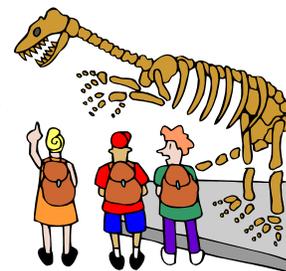
Field Trips

Teachers are encouraged to help broaden the educational experience of pupils by taking them on appropriate study trips. Depending upon the nature of the trip, pupils may be responsible for paying for the cost of these trips. Permission slips signed by parents must be completed and returned to the teacher before the day of the trip (see Medication Distribution Policy on the bottom of the permission slip).

Chaperones give teachers adult support and help to provide maximum safety for all students. Guidelines for chaperones are posted on the Doyle website (Helpful Forms) to help ensure that school-sponsored field trips result in safe and rewarding experiences for all participants.

Field trip chaperones – responsible for the care of children – will be required to have clearances. Information on how to obtain clearances can be obtained on [our website](#).

In order for staff and visitors to be able to park in the Doyle parking lot, parents who are chaperoning field trips are encouraged to park in the “Mayor Neis” lot by the softball fields.



Forty Assets

The Forty Assets Project is a community-wide program supported by the Central Bucks School District to create a healthier and more loving community for children and teenagers. Doyle Elementary School has a committee to coordinate activities to foster the forty assets and students' need to be healthy, successful citizens. Contact the Home and School to volunteer for this program.



Guidance Services

A guidance counselor has been assigned to Doyle Elementary School. This counselor has a variety of responsibilities. Among these responsibilities are small group meetings for dealing with specific affective issues and individual consultation for both, development and crisis needs. Additionally, the guidance counselor is the facilitator of the school's Instructional Support Team (IST). If parents have questions or concerns they can contact the counselor by calling the school.

Halloween

There is a great age difference in the children at Doyle. Some younger children find scary masks and costumes frightening. Parents of older children should help to guide their children to wear costumes that will provide fun for all age groups. It is not mandatory for a child to participate in Halloween activities at school. If parents are uncomfortable with any activities for personal or religious reasons they may pick-up their children before the activities begin and take them home.



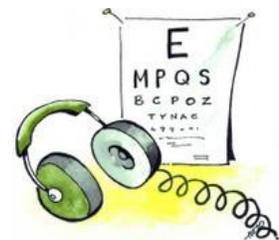
Health Services

Pupil services personnel who provide health services for students include certified school nurses, staff nurses, consulting physicians, and dentist. When the certified school nurse must be out of the building, the health room is staffed by a staff nurse who is an RN or LPN and is familiar with first aid and emergency procedures.

Physical and dental exams: Physical and dental exams are required for ALL NEW students. Forms can be found on CBSD website or in most cases the offices will have them. Both completed forms must be returned to the nurse's office no later than October 15, 2018. Children will not be permitted to attend class sponsored field trips if the completed forms are not returned to school.

Mandatory Screenings: The Pennsylvania School Health Law also requires the Certified School Nurse to perform the following screenings annually.

- **Vision:** Each pupil will receive vision screening.
- **Hearing:** Pupils in Kindergarten through third grade, resource room, and all children with known hearing problems will receive hearing screening.
- **Scoliosis:** Scoliosis screening is done in the sixth grade.
- **Height and Weight:** Each pupil will be measured for height and weight. Body Mass Index (BMI) will be calculated. This information can be obtained on the Parent Portal. Any questions or concerns can be directed to the Certified School Nurse



Required Immunizations: The following immunizations must be completed before your child can be admitted to school. Medical exceptions to this requirement have to be signed by a physician. Religious exemptions require a written and signed explanation from the parent and needs to be provided to the nurse before school start.



- Diphtheria, Pertussis and Tetanus (DPT): Four or more doses of vaccine, **one of which must be given at age four or older.**
- Polio: three properly spaced doses of vaccine.
- Mumps Measles and Rubella (also known as MMR): two doses of vaccine, the first administered at twelve months of age or older, and a fourth after the age of four years.
- Hepatitis B: Three properly spaced doses of vaccine.
- Varicella (Chicken Pox Vaccine): Two doses of vaccine, the first administered at 12 months of age or older, or chicken pox immunity proved by laboratory testing, or a written statement of history of chicken pox disease from a parent, guardian or physician.

Important Immunization Information: Pennsylvania Department of Health requires us to exclude any child from school beginning of the 5th day if immunizations are not current.

Illness and Injury at School: School personnel will make every effort to administer first aid



in an emergency situation. If a child becomes ill in school or has a serious accident, the school will take appropriate action, including the procedures permitted by the parents. Every effort will be made to notify parents in these situations.

Emergency Information: Each year, parents are asked to updated demographic and health information of their child/ren. To do this online, log into the parent portal where you will be directed to complete the online census verification form. [For more information and step by step directions go to the Doyle website.](#)

Please include any health concerns about your child (allergies, routine medications, and chronic conditions – such as asthma, diabetes, attention deficit disorder, etc.). **Please also keep phone numbers, email address and/or medical status updated at all times.** Tylenol (Acetaminophen) or Ibuprofen may be administered at any time during the school day with parental consent provided on your online form.

Medication Policy: All student medications must be kept in the health office. Medication must be sent to the school in the original, labeled container and must be accompanied by a Medication Dispensing Form signed by both the physician and the parent. **This includes all non-prescription over the counter medications.**



All controlled medications must be hand-delivered to the school nurse or the principal's designee by a parent or guardian at which time it will be counted and signed for. Some examples of controlled medications include, but are not limited to: Ritalin, Dexedrine, Focalin, and Adderall.

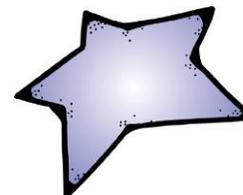
Annual Updates: Each year, parents are asked to update their children's demographic and health information. To do this online, log onto your parent portal where you will be directed to complete the

online census verification form. For more information and step by step directions, go to the [Doyle website](#).

Nurse: A certified school nurse or staff nurse is in each elementary school five days a week from 8:30 AM until 3:30PM. The nurse also participates in the Human Growth & Development curriculum in the 4, 5 and 6th grades.

Holidays

School law provides that pupils may be legally absent for certain religious observances. The district maintains a list of holidays of various faiths and will recognize the child's absence for observance of them. Parents should notify the school prior to an absence of this type and will receive permission for the child to be excused.



Home and School Association



All parents are encouraged to become active members of the Home and School Association. The purpose of this organization is to support the educational goals of the school. This is done through volunteerism as well as fundraising. Through the efforts of the Doyle Home & School Association, funding is provided for school assemblies, library books, and additional resources for learning.

The Doyle Home & School Association provides communication among parents, teachers and administrators as well as sponsoring educational, social and recreational programs for Doyle students and their families. All parents are members of the Home and School Association by virtue of their child's enrollment in Doyle. DHSA officers are elected by the general membership and can be contacted at doylehsa@gmail.com and 267-893-4310. DHSA meets regularly to conduct business, provide programs and plan for further activities. All parents are invited to attend. Free babysitting is provided.

Homeless Education Assistance

The McKinney-Vento Homeless Education Assistance Act guarantees a free and appropriate public education for all homeless children and youth. B.E.C. 42 U.S.C. 11431 outlines procedures for deciding school placement, enrolling students, and determining responsibility. Federal and state laws make our responsibility clear. With the huge number of homeless children currently attending Philadelphia public schools, we must provide proper educational support and services.

McKinney-Vento Act Basics At-a-Glance:

What is the definition of a "homeless youth" under McKinney-Vento?

"Homeless" is defined as "anyone lacking a fixed, adequate, regular nighttime residence."

What situations fit this definition?

- Staying in the home of other people due to unavailable housing, financial hardship, or similar circumstances
- Living in motels, hotels, trailer parks (in some instances – examples: leaking roof, no heat, etc.), public places, or campgrounds due to unavailable suitable housing options
- Living in an emergency shelter or transitional housing
- Unaccompanied (not living in direct care of legal parent or guardian) or runaway youth
- Refugee and migrant youth

How does McKinney-Vento help these students?

The law makes sure that these students receive a free and suitable public education by removing barriers to school enrollment and full, basic, daily participation in school activities. This includes:

- Immediate enrollment
- Free and Reduced School Lunch
- Help from school with any necessary enrollment documents
- Help from school setting up transportation service (if the student qualifies)
- Help from school with getting basic uniform clothing
- Help from school with basic school supplies
- Help from school with any basic clothing needs
- Help from school with basic high school graduation needs and expenses

You can visit the PA Education for Children and Youth Experiencing Homelessness site.

Homeroom Parents

Each classroom will have one parent who will coordinate parties and events with the classroom teacher and parent volunteers.

Homework

Homework is defined as teacher-assigned learning activities that are completed by the student outside the regular classroom. The amount of time for homework varies. If parents have a positive attitude toward homework, support the concept, and work with their child, there is an excellent chance that the child will also have a positive attitude toward homework and school.



Parents should contact the teacher with any questions or concerns about homework.

Frequency:

Homework will be assigned Monday – Thursday. There will be no homework assigned on major holidays. The Central Bucks School District policy regarding the amount of time spent on homework each evening is ten times the grade level (10 min. x 3rd grade = 30 minutes).

K-1 Guidelines:

- Read for 10 minutes (may include review of sight words)
- Study math facts – A menu of study opportunities will be made available
- May include written math homework 1x/week
- Parents will be notified about a pattern of incomplete assignments

2-3 Guidelines:

- Read for 15 minutes
- Study math facts - A menu of study opportunities will be made available
- Written math homework nightly
- Study for tests as needed
- Parents will be notified about a pattern of incomplete assignments

4-6 Guidelines:

- Read for 20 minutes

- Study math facts using Xtra MATH
- Written math homework nightly
- Study for tests as needed
- Parents will be notified about any incomplete assignments

3–6 Additional Considerations:

- Students may be expected to complete one project per year at home.

Communication:

- Current homework assignments will be listed and updated as needed on individual teachers' websites.
- Assessments sent home are expected to be reviewed, signed, and returned per teacher directions.

Instruments:

- Students taking instrument lessons are expected to complete classroom assignments missed. This may need to be completed at home.
- Nightly individual assignments will be divided into time allotments.
- Students will remain focused and stay on task for the assigned study time.

How Teachers Can Help:

- All assignments will be clearly posted in the room and on teachers' websites.
- Students will be given time to gather all necessary materials to finish assignments.
- Teachers will periodically review all long-term assignments and establish check points for the students to follow.

Procedures for requesting homework for absent children:

When requesting homework for absent children, please call 267-893-4305 by 8:30 AM to report your child's absence and, if necessary, request work. Students who are absent for only one day can get the missed assignments upon their return to school. Please leave a message indicating:

- Student's name
- Student's teacher and grade
- How the homework is to go home- i.e. parents will pick-up at 3:30 PM or homework should be sent home with another student.
- If homework is to go home with another student, please leave that student's name, teacher and grade.
- If homework is to be picked up in the office, this work will not be ready until after dismissal time (3:30PM)
- Many teachers post homework assignments on their webpages. Teacher sites are accessible through the Doyle website (www.cbsd.org/doyle).

Forgotten Homework:

Parents are encouraged not to bring in forgotten homework. Generally children will learn responsibility and maturity more quickly if they develop an understanding of consequences and following procedures. Similarly, we



discourage parents from bringing their children back to school following dismissal to retrieve forgotten assignments. For security reasons the classrooms are locked when teachers leave the building. Again, children will learn responsibility and the need for organization through these experiences.

Instructional Support Team (IST)

The IST process begins when a parent, teacher, or staff member notices a child experiencing difficulty in academics, behavior, or social interactions. The student is brought to the guidance counselor's attention through a written referral and the data gathering process begins.

- **Gathering Information:** The guidance counselor, the reading specialist, and the classroom teacher gather information about the student that is pertinent to the child's achievement in school. Data is gathered through classroom observations, review of student records, interviews with the parent, student, and teacher, and curriculum-based assessments in academic areas.
- **Action Plans:** An action plan is developed collaboratively. Interventions are put in place for 30 days and monitored by the IST in order to assist the classroom teacher and the student. Data is gathered to determine if the interventions have been successful, and at the follow-up meeting, a decision is made to maintain the interventions in place, to adjust them, or to put a new plan in place.



Library/Media Center

The library is an integral part of the educational program of each student at Doyle. Our library is well staffed with a professional school librarian and a library assistant, providing instruction in library/research skills, highlighting excellent children's literature and serving as a resource person to the entire school community.

In the library, circulation procedures follow standard library practices. Books and magazines are normally checked out for one week for grades K-2, and two weeks for grades 3-6. Children may renew their books for the same amount of time. If students have an overdue book, they may not take out others from the library until the overdue book is returned. Should some damage occur to the book while it is in the student's possession, or if the book is lost, the student must pay the replacement cost. Lost books should be paid for in a timely fashion, so the student's library privileges may be restored.



Lost and Found

Throughout the year a large number of hats, coats, gloves, lunch boxes, and even an occasional shoe are accumulated. If your child has lost an article of clothing, please ask him/her to check the lost and found area. Lost articles labeled with the student's name can be returned to the classroom.



Lunch/Breakfast

Monthly school breakfast/lunch menus are available on line. During the 2021/22 school year, lunches will be served free of charge to all students.



Newsletter

The **Eagle Flyer**, our school newsletter, is published weekly and delivered through e-mail. Please notify the office if you need a hard copy.



Notes from Parents

Notes are required from parents for the following reasons: bus change, pick-up for early dismissal or end of the day, absence, and being excused from Physical Education class. Sending an electronic absence note through the attendance line found on the Doyle website may serve as an official parent communication. In addition, a student will not be released to another adult without written permission from the parent.

Parent Portal

The **Parent Portal** gives parents access to their child's teacher assignments, attendance, health records, report card, and allows you to update your e-mail address for school communications.

- Log into <http://cbsd.org>
- On the top right (below sign in) find logo for Parent Portal
- For further instructions, go to Doyle website:
 - Under **Parents/Students**,
 - click on **Parent Resources**
 - On the left side, click on **Parent Portal Navigation Information**



Each year, the Central Bucks School District asks our families to fill out a Student Emergency & Information Form (previously referred to as the Census Verification Form). In the event of illness or injury an updated [Student Emergency & Information](#) Form must be up to date on the Parent Portal to ensure that contact can be made with a responsible adult in the immediate area. ***We are asking that all information is updated online by September 14, 2018.*** The online form will ask you to confirm and/or update the following:

- Demographic Information
- Emergency Contacts
- Health information, including permission for emergency care and analgesic administration
- Media Release Preferences

Follow the link and notify the school to update any change of information including: any change in address, home, cell, or work telephone numbers, emergency contact individuals and phone numbers, etc., so that our information will always be accurate and up to date. This is a very important item.

The appropriate school personnel should know custody arrangements. Should court dictated custody arrangements apply to your child, a copy of the current court order must be filed with your child's records. The school will endeavor to abide by court directives in its files. Verbal statements of custody will not be enforced.

Party Rules

Parties are part of the socialization process in elementary school. Many students have birthday parties, sleepovers, bar mitzvahs, etc. at home. Although these are joyous experiences for most children, they can cause heartache and sadness for those children



not invited. In view of this, the following school policy has been adopted. Students and/or parents may not deliver party invitations in school unless the whole class has been invited. In the case of an all girl party or an all boy party, all the girls from the class or all the boys from the class must be invited in order for invitations to be delivered in school. In the event that a child is having a party in which certain classmates are excluded, invitations must be mailed or delivered during a time and place other than school. Classroom parties are organized by the teacher and the homeroom parent.

Pest Management

In an effort to protect every student from pesticide exposure, the Central Bucks School District uses an Integrated Pest Management (IPM) approach for managing insects, rodents and weeds. Through routine cleaning and maintenance and removal of food and water sources, we are focusing on making the school building and grounds an unfavorable habitat for pests. All buildings are monitored and inspected by licensed pest management professionals and the building custodial staff. Pest sightings are reported to the IPM coordinator who evaluates the “pest problem” and determines the appropriate pest management techniques to address the problem.



From time to time, it may be necessary to use chemicals to manage a pest problem. Chemicals will only be used when necessary and will not be routinely applied. When chemicals are used, the school district will use the least toxic product possible. Applications will be made only when students and staff do not have access to the area being treated. Notices will be posted 72 hours prior to the application and for two days following the application.

Parents or guardians of students enrolled in the school may request prior notification of pesticide applications by submitting a written request with name, address, telephone number and e-mail address to the school office. The primary method of notification will be e-mail. Please note in the letter if you do not have access to e-mail.

If a chemical application must be made to control an emergency pest problem (such as stinging insects), notice will be provided by telephone to any parent or guardian who requests such notification in writing. Exemptions to all notifications include disinfectants and antimicrobial products, self-contained baits placed in areas not accessible to students, gel type baits placed in cracks, crevices or voids and swimming pool maintenance chemicals.

Photography Consent

On occasion, a member of our Community Relations Department may take a photograph of your child while in school or while involved in school activities. These pictures might be used in a variety of our publications, such as the staff newsletter, our community newsletter, the district calendar, the school and district websites or as part of the Community Showcase display. Your child may or may not be identified by name in the publication.

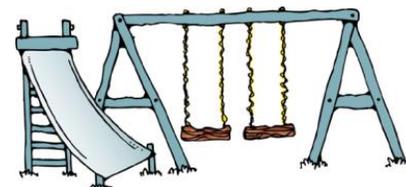


Please be assured that the photographs are **never** used for a commercial publication or sold to any other organization.

If you do not wish your child’s photograph to be used, please check off the **No Media** button in the census verification questionnaire and also contact the principal’s secretary at 267-893-4301.

Recess

All recess periods are supervised by educational assistants. All students are required to go outdoors for recess when the weather is



suitable. If a pupil has a cold or should not be outdoors for some other physical reason, a note stating the reason must be sent to the teacher. A doctor's written statement may be required if a child is to remain indoors for an extended period of time. For safety reasons students should be dressed appropriately for recess. Flip flops are not conducive for students to be running on the playground.

Release of Students to Adults

School staff will only release students during the school day to parents or guardians who provide identification and are listed on the child's emergency contact information. Adults must sign in at the office before a child is released.

Registration

Registration for Kindergarteners and first graders who have not attended school at Doyle previously is held at the CB Central Registration Office in the Educational Services Center at 16 Welden Drive.

- Children registering for Kindergarten must be five years old on or before September 1 of that school year.
- Children registering for first grade must be six on or before September 1 of that school year.
- Please check out the link to Central Registration at cbsd.org/domain/76 for detailed information.
- To register a student, you need to provide: can be made by
 - Proof of Residence (Lease, purchase agreement and one of the following: utility bill, tax bill/receipt, current bank statement, etc. – sorry, driver's license will not be accepted)
 - Your child's birth certificate
 - Your child's immunization records, including 4 DPT, 3 Polio, 2 Measles, Rubella and Mumps, 2 Varicella and 3 Hepatitis B shots.
 - Parents needing a specific Kindergarten section (AM or PM) need to register early.



Reporting Student Learning

Pupil progress is reported three times per year. Reporting documents are electronically issued at the conclusion of each trimester.

Parent-Teacher Conferences will be scheduled in the fall and spring at the end of the first and second trimesters.

There may be questions that arise concerning your child's progress other than at regularly scheduled conferences. You are invited and encouraged to contact the teacher and make arrangements for a conference.



School Board Meetings

The Central Bucks School Board meetings are on the 2nd and 4th Tuesdays of the month and are open to the public.



School Pictures

Individual pictures are taken of students each school year, usually in the fall. Parents wishing to have a pictorial record of their children may purchase these photographs on a prepaid, satisfaction-guaranteed basis. Class pictures and student yearbooks are also available.



School Safety

In the Central Bucks School District we maintain a safe, caring school community where every child and staff member can feel the safety and security necessary for learning and personal growth to flourish. It is with this goal in mind that we want to address the issue of verbal or physical threats which are made against any member of our community. If, at any time, you hear a student threaten the life of another student or staff member, it is your responsibility as a member of the school community to report what you have heard to a responsible adult in the building.



Tardiness

The school day begins at 8:35AM. Parents of children arriving to school after 8:35 AM are responsible for signing the children in at the desk in the office. This ensures that children are not marked absent for the entire day.

The disruption of excessive tardiness interferes not only with the education of the individual student, but with the education of others as well. Please discuss this matter with your child, and encourage your child to arrive on time. If there are medical or emotional issues that are interfering with school attendance, please let us know so we can help to solve them.



Telephones

Office and classroom phones are not available for student use except on an emergency basis. Messages and deliveries from home should be left in the office. Students will be called out of class only in an emergency.



Each teacher has a direct dial phone number with voice mail. Incoming calls to classrooms are automatically routed to voice mail between the hours of 8:15 AM and 3:15 PM. In case of urgency, please call the office.

Students are discouraged from bringing cell phones and electronic equipment to school. The use of cell phones during the school day is prohibited. Cell phones are to be kept in the “power off” mode in the coat closet during the school day. Staff members are directed by the principal to confiscate cell phones which are brought out during the school day. The school will not accept any liability for the loss or breakage of the device. This applies to all electronic equipment.

Text Messaging

The Central Bucks School District provides text messaging for bus delays, emergency school closings, delayed openings, and early dismissals via SMS text messaging to mobile phones.

Please make sure that your cell phone number is always updated in our files. Changes of your phone number can be made in your parent portal.



Transfer Policy

In order to aid a child’s transfer from one school or school district to another, the parent should notify the school of the intended withdrawal date several days in advance. In the event of an address change within the Central Bucks School District, please also call Central Registration at 267-893-2111 for an appointment.

Upon request of the new school, the Central Bucks School District will transfer those records so indicated by the parents on the release form.

Use of School Facilities

Parents wishing to use the building for Home and School sponsored activities must fill out a “Facilities Use Form” and specify their room set-up needs on a “Room Reservation Request”.

Volunteers

Our school encourages and welcomes parent involvement. Among the opportunities available to volunteers are working in the library, gardening and tutoring students.



Clearances will be needed for anyone running an activity where the volunteer is alone with children and for anyone with routine interactions with children. Parents interested in acquiring a volunteer pass may find the process on the CBSD website under Volunteer Information or <https://www.cbsd.org/Page/355>. This site will provide all the information needed to complete your Volunteer paperwork. Please take note of the following:

- Any **CHAPERONE** for any trip **must have the Volunteer Pass**. A chaperone cannot to on a trip without a Volunteer Pass.
- Any volunteer who has **DIRECT SUPERVISION** or **CONSISTEND, ROUTINE INTERACTION** with children **must have the Volunteer Pass**.

Once a Volunteer Pass is received, it must be presented along with photo ID when entering any school.

Parents who do not have direct supervision of a child and are entering the school for a party, guest reading, book fair, concert, etc, do not have to obtain a Volunteer Pass. They would be required to get a Pass only, if their visits became more consistent or routine. These volunteers would sign in at the school office as a guest.

Weapons

The weapons policy is covered in the Central Bucks School Board Manual, Sections #218 and #233. Please review these regulations with your child:

1. If a student possesses, uses, or transfers a firearm, the mandatory penalty is expulsion from school for a period of not less than one year. There is absolutely no discretion allowed under the law in assessing the penalty, no matter what the circumstances are or the age of the child.
2. Any knife is considered a weapon, not just hunting knives or switchblades. This includes pocketknives – such as, penknives, Swiss Army knives, or Scout knives. Sometimes it is common for adults and students to carry pocketknives without thinking of them as weapons. Do not allow your student to bring one to school.
3. Any object used to inflict or threaten bodily harm is considered a weapon, no matter what the object’s primary purpose. The fact that the object is not what would be traditionally called a weapon is not a mitigating factor in such a situation.



Website

The Doyle website at <http://www.cbsd.org/Domain/13> provides parent information such as

- Contact information for our staff members for your questions during the school year
- School calendar with field trip information and special events at Doyle
- Forms you might need during the course of the year,
- The Eagle Flyer newsletter, with its current weekly edition
- Doyle's parent handbook to help you get to know the procedures for our school
- Teachers' websites for classroom information.



To access the Doyle website on your phone, please follow these steps:

- download the free CBSD app from the app store.
- scroll through the app to "Settings".
- Swipe: "Follow School" and scroll to "Doyle"
- Check the information you wish to receive (district information along with information from any other CB school).
- Should there be a calendar event you wish to note, click on the event and add it to your calendar.

For more information, go to www.cbsd.org/mobileapp.

Wellness Policy

In accordance with the PA Wellness Policy, food may not be used as a reward. Homeroom parents will be provided with the guidelines for party refreshments. There are times during the year that a curriculum related activity (e.g. Chinese New Year or Cinco de Mayo), special occasion (surprise celebration) may arise where food is involved. The PA Wellness Policy guidelines must apply. Often in the hot weather, parents volunteer to bring cool refreshments for the children. While sugary ice pops are not appropriate, watermelon, orange slices and fruit are welcome. Contact your classroom teacher for guidance.

Doyle Code of Conduct

Eagle Choices:

ACADEMIC EXCELLENCE - RESPECT - RESPONSIBILITY - COOPERATION - CITIZENSHIP

The Soaring Eagle Code of Conduct has a zero tolerance for teasing. Any negative comment in regards to a physical characteristic, race, color, gender, religion, etc. will result in a behavior notice.

1. Treat others with kindness and respect.
 - Roughness is not permitted: fighting, hitting, kicking, grabbing, threatening, intimidating, spitting, pushing, etc.
 - Proper language is to be used at all times.
 - Children will follow any directions given by a school staff member.
 - Note passing is not permitted.
2. Demonstrate anti-bullying behaviors:
 - Bullying is not permitted
 - Children will report incidents of bullying behavior
 - Children will demonstrate inclusive friendship skills.
3. Treat all personal property and school property with care.
 - Children will ask permission to borrow or use property of others.
 - All found items will be turned into the teacher or "Lost and Found".
 - Children will not write on, draw on, or deface property.
 - Personal equipment should not come to school without teacher permission: Computer games, MP3 players, cell phone, etc.
4. Gum chewing is not permitted.
5. Knives, matches or other dangerous items are not permitted.
6. Children will walk in the school at all times.
7. Wearing hats in school is not permitted.

Morning arrival

1. Children are not permitted in the building before the arrival of the first bus, unless they are in the Before-School drop-off program.
2. Children will be in their classrooms before the tardy bell or they will be considered late. A "late" pass from the office is required before a student will be admitted to his/her class.
3. All students will be seated, quiet, and in their seats for morning announcements.

Classroom

1. Proper learning conduct is expected of all children. Each classroom teacher will post the expected rules for his/her classroom. School discipline forms will be given to children who frequently or consistently disobey classroom rules during a given day.

Playground - Recess

1. Permission to remain in the classroom or to come inside must be obtained from the teacher or assistant on duty.
2. Playground equipment including balls will be used properly and safely. Playground balls may not be used during blacktop recess.
3. Slides will be used properly: no standing on sliding boards, no jumping, come down feet first.
4. The game "Keepaway" may not be played with clothing.
5. Throwing of snowballs, ice, sand, sticks, or stones is not permitted.
6. "Wheel-riding" vehicles are not permitted on the playground; bikes, skates, skateboards, etc.
7. Children will stay on their designated play area and not disturb those in class.
8. Hardballs are prohibited.
9. Children will line up immediately and quietly at the end of recess. Bouncing and throwing of balls will stop immediately.
10. In the event of indoor recess, **children** will remain in the assigned classroom.

11. Children are not permitted to interfere with games that are in progress.

Lunch – Cafeteria

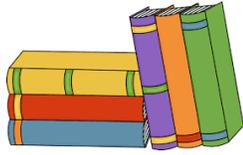
1. Children will go through the lunch line in a quiet, orderly manner. Words like please and thank you are encouraged.
2. Children will talk to immediate neighbors, but not from table to table.
3. Children are to stay seated until excused.
4. All food must be eaten, discarded or packed to take home before leaving the lunchroom.
5. Children will not play with or throw food.
6. Children will line up by tables, empty trash, take care of silverware and plates, and follow the directions given by the adult on duty.
7. Children will line up in a quiet and orderly manner.
8. No talking or noise making is permitted when an adult uses the microphone or gives the signal.

Bus

All children will:

1. Walk from the building to the bus.
2. Respect the authority of the bus driver
3. Not touch or open the emergency door.
4. Keep head, hands and feet inside the bus.
5. Stay seated - face front.
6. Not throw things in or out of the bus.
7. Sit in their designated seat if assigned.
8. Keep the bus a safe and clean place.





Book Lists



Visit these websites for book ideas for readers of all ages and stages!

Scholastic

[25 Timeless Chapter Books for Kids | Scholastic | Parents](#)

[Timeless Children's Picture Books | Scholastic | Parents](#)

[Books Parents Loved as Kids | Scholastic | Parents](#)

[20 Books Every Kid Should Read Before Turning 13 | Scholastic | Parents](#)

NPR

[NPR's 100 Best Children's Books : NPR](#)

[The Ultimate Backseat Bookshelf: 100 Must-Read Kids Books : NPR](#)

Common Sense Media

[50 Books All Kids Should Read Before They're 12 \(commonsensemedia.org\)](#)

Note: Common Sense Media is a resource for for reviews of books, TV shows and movies.

ALSC: Association Library Service to Children

[Recommended books from ALSC | Association for Library Service to Children \(ALSC\) \(ala.org\)](#)

Reading Rockets (PBS) Book Lists by Theme

[Themed Booklists | Reading Rockets](#)

Reading should not be presented to children as a chore or duty. It should be offered to them as a precious gift.

~ Kate DiCamillo