

# **Classroom Policy for Responsible Use of Technology**

The use of technology is a valuable educational tool needed to succeed in a global community. Throughout the year, the students will use computers and iPads for various projects. Some of these projects will include:

- Researching additional information
- Creating PowerPoint presentations
- Importing images and videos
- Taking practice quizzes covering curriculum concepts
- Blogging
- Making videos and other projects

For your child's safety on the Information Highway, the policy has been outlined when using technology at school. Students are responsible for appropriate behavior accessing the school's computer network and equipment, just as they are in a classroom or on a school playground. This document was reviewed and discussed with the students.

- The student will only access the technology in the computer lab or in the classroom under specific instructions/directions. The teacher will know when students are accessing technology.
- While searching the Internet, the student will not stray from the assigned websites for personal use. Students will use technology for its intended purpose.
- Students may not modify preassigned settings to hardware and software.
- At NO time will the student provide personal information if prompted by a website or pop-up screen. Sharing of any usernames/passwords is strictly prohibited.
- Illegal copying- Students should never download or install any commercial software, shareware, or freeware onto network drives or disks. In addition, they should not copy other people's copyrighted work from the Internet or intrude into other people's files. This is in violation of the Internet copyright laws.
- Students will notify an adult immediately if they accidentally encounter materials that make them uncomfortable.
- Students will be held accountable for their actions. They will have loss of privileges if they violate the Classroom Policy for Responsible Use of Technology. The use of technology equipment is a privilege, not a right, and it may be revoked if abused.
- Students will demonstrate proper care of technology equipment. Consequences, including monetary reimbursement, may be instituted.

## ***Permission Form***

As a parent or guardian of a student at Doyle Elementary School, I have read the Classroom Policy for Responsible Use of Technology. I have been informed about the appropriate use of technology equipment at school, and I understand the agreement will be kept on file at the school.

Parent Signature \_\_\_\_\_

Date \_\_\_\_\_

As a student at Doyle Elementary School, I have read the Classroom Policy for Responsible Use of Technology. I have been informed about the appropriate use of technology equipment at school, and I agree to follow the expectations.

Student Signature \_\_\_\_\_

Date \_\_\_\_\_

