



Step 1-TRANSCRIPT AUTHORIZATION

Student Name: _____ Grade: _____ Counselor: _____

Student Email: _____ (Do not use CB Email)

By signing below, I acknowledge and consent to the following:

☐ I authorize Central Bucks West High School to release the following to any colleges, NCAA, athletic recruiters, scholarships, and enrichment programs, as needed: *Official Transcripts, Secondary School Report, Recommendations, Mid-year, Final grades, and the School Profile.*

☐ I acknowledge that recommendations and Secondary School Reports are confidential and personal in nature. I hereby **waive my right** to view any letters of recommendation at any time.

Please Note: This Transcript Authorization is only valid for one year starting on July 1, 2025 to July 1, 2026.

Student Signature: _____ **Date:** _____

Parent Signature: _____ **Date:** _____

Office received: _____

Office sent: _____

STEP 2- COMPLETE YOUR APPLICATIONS

Once you have completed Step 1, you can start to complete your college applications. There are two ways to apply to schools: Direct to the institution and Common App

Direct to the institution: