

Course Registration Instructions



Course Registration allows students to enter requests for courses in the next academic year. This is just a course request process; it does not guarantee placement into a course.

Please follow these instructions to enter course requests into Infinite Campus/Student Portal.

1. After logging in to campus Student/Campus Parent, select **More** from the bottom of the Index on the left column.
2. Select **Course Registration**.
3. Select the **2025-26 High School Enrollment**.
4. Click the **Add Course** button. A list of courses available for selection displays.
5. Begin typing the name or number of the course in the **Search** field. Matching results display below the search field.
6. Select the desired **Course**. Information about that course (how many units and a description of the course) displays.
7. Add the course by clicking **Add Request** OR click the **Add Alternate** button. **Students must enter at least 3 alternates.**
8. Return to the Add Course screen by clicking **Back** at the top of the screen.
9. Add new courses by clicking the blue **Add Course** button at the bottom of the page.

OR For a faster way to request courses:

1. Search for the course.
2. Click the blue plus sign on the left
3. In the popup message that displays, select **Request, Alternate** or **Cancel**.

When finished entering requests, review the requests list and make adjustments as needed. Changes can be made as long as the window for course requests is open.