

CENTRAL BUCKS SCHOOL DISTRICT

Multiple Occupancy

Welcome to Central Bucks. You are registering your child in a district that is a leader in curriculum, instruction, assessment and staff development. Central Bucks is a suburban school district located in the heart of Bucks County, with administrative offices in Doylestown, the county seat.

In order to establish and verify your residence within the Central Bucks School District, an affidavit is required in addition to the required documents for admission. By filing this affidavit, the Central Bucks School District residents are declaring that they are allowing the non-resident child and their parent(s) or guardian(s) to reside in their home on a full-time basis. All procedures are in accordance with Sections 1301 and 1302 of the Pennsylvania School Code and Regulations 11.11 and 11.19 of the Pennsylvania State Board of Education. Sections 1301 and 1302 authorize Central Bucks School District to request proof of residence or guardianship prior to admission to our school programs.

Instructions for Completing the Attached Multiple Occupancy Affidavit

In an effort to clarify the Central Bucks School District policy concerning Multiple Occupancy requests, as well as to formalize your application, we ask that the Parent/Guardian AND the District Resident carefully read, sign and notarize the attached form. In addition to this form the following documents are required:

- **The homeowner/lessee** must provide **three** current proofs of residency showing the Central Bucks address at registration.
- **The multiple occupant** must provide **three** forms of identification showing the Central Bucks address within sixty days of registration.

Examples of these proofs are:

Homeowner/Lessee-

- Property Deed/Mortgage Statement/Agreement of Sale **OR** Lease Agreement
AND two of the following
- Current utility bill
- Tax bill/receipt

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- Income tax verification at new address (local, state, federal)
- Employer notification of change of address and municipal tax deduction status if not self employed
- Vehicle registration including insurance policy/driver's license
- Credit card/car payment billing statement
- Government income verification (unemployment, public assistance/welfare, child support, alimony)
- Utility bill
- Legal Notices
- Medical billing statements

CENTRAL BUCKS SCHOOL DISTRICT APPLICATION FOR MULTIPLE OCCUPANCY ADMISSION

This section of affidavit to be completed by the Multiple Occupant

I am the parent or legal guardian of the child(ren) listed below. We reside in the Central Bucks School District in a home/apartment that is owned or leased by a Central Bucks School District resident. With this application, I am providing three forms of identification showing the Central Bucks address. I assume responsibility for notifying the Central Bucks School District should the described circumstances change.

I understand that the facts as stated are subject to investigation at any time. Should it be determined that any information is found to be incorrect, now or in the future, the Central Bucks School District has the right to remove the student(s) listed below from Central Bucks Schools, and collect tuition charges for the time the child(ren) were enrolled. Note: Central Bucks reserves the right to reverify Multiple Occupancy applications.

Name of Child(ren)	Grade

Signature of Parent/Guardian

Telephone Number

CENTRAL BUCKS SCHOOL DISTRICT CERTIFICATE OF MULTIPLE OCCUPANCY

This section of affidavit to be completed by the Central Bucks Property Owner

I certify that I am the legal owner or lessee of the property listed below, which is located in the Central Bucks School District. With this affidavit, I am providing three current proofs of residency showing my Central Bucks address. I further swear that the parent(s) or guardian(s) AND children listed above are living on a permanent full-time basis at that address. I assume responsibility for notifying Central Bucks School District should the described circumstances change.

I understand that the facts as stated are subject to investigation at any time. Should it be determined that any information is found to be incorrect, now or in the future, the Central Bucks School District has the right to remove the student(s) listed below from Central Bucks Schools, and collect tuition charges for the time the child(ren) were enrolled. Note: Central Bucks reserves the right to reverify Multiple Occupancy applications.

Please Print Name of Property Owner/Lessee

Relationship of Property Owner to New Resident

Signature of Property Owner/Lessee

Address

Phone

City/Zip

Date

* _____
(NOTARY PUBLIC SEAL AND STAMP REQUIRED)