



FACILITIES

The Central Bucks School District will provide facility and energy management services that are clean, safe, secure, reliable, financially sound, and environmentally responsible in alignment with district goals. We will meet the needs and exceed the expectations of our internal and external customers.



INFRASTRUCTURE: Implement a comprehensive facility condition assessment (FCA) program to support and deliver the recommendations outlined in the 2017 District-Wide Facilities Study.

OBJECTIVES:

1. Continue to correct all critical and immediate deficiencies identified in the FCAs.
2. Implement security improvements recommended in the risk & vulnerability assessments.
3. Standardize professional services contracts, project specifications, and enhance construction inspection.
4. Develop a district-wide high school library modernization plan.

2019-2020 STRATEGIC INITIATIVES:

- Continue to load all deficiencies identified during the facility condition assessments into the WebiFM system.
- Develop project scope and budgets for security enhancements.
- Review best management practices at other grades K-12 and higher education facilities.
- Review deficiencies and prioritize with all internal customers.
- Implement the 3, 5 & 10-year project delivery plan.



ENERGY MANAGEMENT: The district will continue to implement energy conservation/efficiency projects, identify revenue opportunities, and monitor utility bill usage.

OBJECTIVES:

1. Explore opportunities for guaranteed energy savings projects & retro-commissioning of buildings.
2. Increase use of state contracts for LED lighting upgrade projects.
3. Develop energy analytics for sustainability.

2019-2020 STRATEGIC INITIATIVES:

- Begin implementation of the LED lighting upgrade for all site lighting district-wide and identify buildings that are candidates for retro-commissioning.
- Continue to communicate with the business manager and finance committee for upcoming project plans.
- Benchmark energy consumption via EnergyCAP.
- Identify and resolve invoicing problems, and implement an audit program.
- Develop a District-wide Sustainability Plan.



PROFESSIONAL TRAINING AND DEVELOPMENT: A strategically planned, engaged, and prepared workforce.

OBJECTIVES:

1. Continue to implement a comprehensive training program for all employees.
2. Increase number of employees with professional credentials and participation in professional associations.

2019-2020 STRATEGIC INITIATIVES:

- Encourage employees to advance job knowledge and succeed in the district.
- All employees participate in the safety and professional development training as part of the Penn State Facilities Engineering Institute contract.
- Continue to discuss the benefits obtaining a professional facilities management credential.
- All administrators to attend a professional development training, webinar, workshop, or conference.



BUDGET AND RESOURCES: Continue to provide adequate funding levels in support of operational and capital projects for the department to align staff and increase efficiency.

OBJECTIVES:

1. Continue to develop an operating and capital budget that is fiscally responsible.
2. Continue to review the department organizational structure to optimize delivery of services to our customers

2019-2020 STRATEGIC INITIATIVES:

- Continue to work with the finance department to identify appropriate funding levels to correct building deficiencies identified in the FCA program.
- Continue to identify areas for cost savings through evaluation of policies, procedures, and cooperative purchasing networks.
- Complete the review of the 2017 department reorganization plan and implement realignments or changes to the Finance and Human Resources departments.
- Continue to identify work that can be completed “in-house” in lieu of contracts.
- Continue to work with the Human Resources Department to update position descriptions.



POLICIES AND PROCEDURES: Facilities, operations, energy, and security policies and guidelines will be updated or developed.

OBJECTIVES:

1. Update current school board policies.
2. Create a district key/access card policy.

2019-2020 STRATEGIC INITIATIVES:

- Present updates to the policy committee for the 700 and 800 policies.
- Develop a draft key/access card policy for review by the policy committee.
- Continue to conduct key audits.
- Issue new access cards with updated pictures and Central Bucks logo.
- Work closely with the Finance and Human resources departments for implementation of new policy.