***Chaperones***

Each marching band event requires the help of volunteers to serve as chaperones. All volunteers must obtain the appropriate clearances as required by CBSD. Chaperones are provided complimentary admission to most events. Some competition events require the purchase of a ticket if required by the band director. Chaperones are issued a chaperone badge before going out to the stands or busses. The chaperone badge must be returned to the Chaperone Coordinator, at the conclusion of each event.

Chaperone duties vary for each event, but may include:

1. Assisting students in the uniform closet before and after the game/competition.
2. Assisting with transporting necessary equipment between the school, transport vehicle or stadium, and the event area.
3. Taking attendance before the bus leaves for away events.
4. Emergency mending or spot cleaning of uniforms.
5. Ensuring students have all uniform parts and proper base garments (white or blue) prior to departing for the event.
6. Carrying a “bus bag” that includes emergency supplies, first aid items, and mending supplies. The bag must remain with you at the event and be returned to the uniform room afterward.
7. Administering of minor first aid. Be sure and check a student’s medical form in the bus bag prior to administering any first aid.
8. Distribution of seat cushions, water, and raincoats when needed.
9. Redirecting any spectators who attempt to sit within, or walk through the band’s designated area in the stands to go around the roped off area.
10. Help students prepare to go on to the field, zip up uniform tops, attach plumes to hats.
11. Watch over the band seating area while the students are performing on the field.
12. Safeguard instruments in the band area while the students are on their third quarter break.
13. Help check for items left behind in stands and pick up any left over trash once game has ended.
14. Help transport equipment back into the school or trailer following completion of the game.
15. Take attendance on the bus prior to departure back to East.
16. Perform a bus check after students have disembarked to ensure that equipment, personal belongings, and trash have been removed and that all windows are closed.

Chaperone Guidelines:

1. Chaperones must arrive at the school no later than the report time as designated by the band director.
2. If necessary, chaperones may wear a marching band raincoat. Raincoats must be returned at the end of each event.
3. Transportation via school bus between the school and each event is provided by CBSD. Chaperones must ride with the students. Any exception must be approved in advance by the band director.
4. Chaperones may be assigned to a bus by the Chaperone Coordinator.
5. When the bus is in motion, students must remain seated, follow the instructions of the bus driver, and keep their hands inside the bus. Students are not to shout out the windows of the bus.
6. Chaperones are not disciplinarians. A chaperone should inform a student of the proper behavior, but not threaten punishment. If a problem persists, report the situation to the band director or another staff member.
7. Chaperones, family and friends should not interfere with rehearsals or performances unless given permission by the band director.
8. Field passes are for chaperones only. If you are not chaperoning a game or competition, you will need to pay the admission fee for the event.
9. Chaperones or students should not smoke or drink alcohol during any band events per CBSD policy.
10. All chaperones must obtain the appropriate clearances mandated by the state of PA and CBSD prior to volunteering with the band.