

# Integrated Technology I Syllabus

## Central Bucks School District



### Mrs. Hallman's Contact Information

- Email: [mhallman@cbsd.org](mailto:mhallman@cbsd.org)
- Room: 117
- Voicemail: 267-893-2700 (ext. 1634)
- All course work can be found in Canvas.

### Student Code of Conduct

- Students should address all CBSD staff members as adults with the respect and courtesy expected for education professionals.
- Students should treat others with respect at all times.
- Students should communicate professionally with teachers via email.
- The integrity and authenticity of student work is something we take seriously and check using a variety of technologies. Copying the work of others, allowing others to knowingly copy a student's work, and/or misusing content is considered plagiarism and is prohibited.

### Student Technology District Policy

Students are expected to abide by the Central Bucks Technology Agreement for Students. The agreement contains, but is not limited to, restrictions on:

- connecting to or disconnecting any device from the network
- attempting to bypass or circumvent district filtering software
- introducing a virus to a computer
- copying a software application without permission
- viewing, downloading, creating, or transmitting inappropriate or offensive materials
- using school computers, and district-issued Office 365 products, to engage in illegal or non-school related activities
- attempting to access restricted programs, sites, or other people's files/folders

### **Holicong Colonial Core Expectations:**

<b>Respectful</b> <ul style="list-style-type: none"><li>• I am an active listener</li><li>• I raise my hand electronically</li><li>• I mute my microphone unless actively speaking in class</li><li>• I promote a positive classroom environment</li></ul>	<b>Responsible</b> <ul style="list-style-type: none"><li>• I check email and Canvas notifications daily</li><li>• I report to class on time and actively participate in live sessions</li><li>• I complete my work on time</li><li>• I complete my own work</li><li>• I demonstrate effort on a consistent basis</li></ul>
<b>Considerate</b> <ul style="list-style-type: none"><li>• I use positive words in your comments (both written and verbal) and in your symbols (like/dislike)</li><li>• I stand up for myself and others</li><li>• I am kind, helpful, and inclusive</li><li>• I use video and audio from class meetings for class purpose</li></ul>	<b>Healthy</b> <ul style="list-style-type: none"><li>• I have a growth mindset</li><li>• I am mindful (aware of and controlling your experience)</li><li>• I am kind, patient, and understanding with myself</li><li>• I reach out for help when needed</li></ul>

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### COURSE CONTENT



**Unit 1 – Study Skills:** Students will learn strategies to help management their time inside and outside of school for academics, organize a calendar, and practice different study skill strategies to equip students for success in school and beyond.



**Unit 2 - Being a Digital Native:** Understanding the importance of digital mistakes today could do lasting damage to one's reputation, therefore it is essential to educate digital natives on creating positive digital footprints. Research, design, and present a PSA on an aspect of being a good/positive digital citizen.



**Unit 3 – Business Impossible:** A distant relative has decided to hand down their small business. Unfortunately, the business is in debt and is close to going out of business. Students will create a financial plan and presentation to save the business.



**Unit 4 – Market Launch:** Students, as media marketing specialists, are challenged with providing creative input to develop, execute, and create a marketing strategy for your new business. Produce and deliver cohesive marketing materials for a new company launch.

### ASSIGNMENTS & ASSESSMENTS

#### INFINITE CAMPUS:

Integrated Technology assignment grades will be posted on Infinite Campus (IC) for students and parents to view throughout the semester. Please check IC at least once a week to monitor progress in the class. Missing assignments will be calculated as “0 pts” until the assignment is submitted. Formative assignments are 10% of the marking period grade and summative assignments are 90%.

**Reassessment Guidelines 2023:** Students must complete all formative assignments on-time to be eligible for reassessment on summative assignments. Additionally, students will review teacher feedback on summative assignments to determine adjustments. Reassessments can only be requested ONCE a marking period except during the last week of the MP. The highest grade a student can receive on a summative reassessment is a 90%.

#### CANVAS:

Most assignments will be submitted via the Canvas course. All feedback will be viewed in Canvas. Average grades in Canvas may not be accurate, as all Integrated Tech assignments will not be added to the Canvas gradebook, therefore students are welcome to view their grades in Canvas for individual assignments and feedback but should review final averages in Infinite Campus.

#### ATTENDANCE AND PARTICIPATION:

- Attendance is to be taken every period.
- If absent, the considerable thing would be to email teacher and group members (if necessary)
- 3 lates = major infraction