

RELAY 2014

**Saturday May 17,
2014**

What is the Central Bucks Middle School Relay?

- **Relay is open to 8TH AND 9TH GRADE STUDENTS ONLY**
- **Students form teams of 8 to 10 (must all be Lenape students)**
- **Create a clever team-name**
- **Hold team fundraisers to collect donations for the American Cancer Society (Minimum: \$50 per team member)**
- **Come to Relay and experience:**
 - Survivor/Caregiver Reception
 - Opening Ceremony/Survivor Lap
 - Luminary Lighting
 - Closing Ceremony
 - **An opportunity to make a difference in the fight against cancer**

How do I Join Relay?

1. Collaborate with friends to form a team (this week)
2. Name the team: “Your school name followed by the team name” (ex: Lenape Cancer Fighters)
3. Pick a team captain
4. Captain should get a Team Sheet in Guidance
5. Fill out Team Sheet with team name and names of all team members and return form to guidance
6. All team members must register online at CBSD.org/relay
- 7. Registration Deadline: March 18, 2014** If you are not registered by this deadline, you will not be attending Relay 2013.

Choosing a Team Name

Here are some rules for picking a team name:

- **Team name must start with the word Lenape**

Lenape Cancer Fighters – GOOD The Lenape Cancer Fighters – BAD

- **Team name may not have any abbreviations**

Lenape Purple Walkers – GOOD Lenape PW – BAD

- **Team name may not be unnecessarily long**

Lenape Ninja Warriors – GOOD

Lenape Students Raising Money And Working Hard To Fight Cancer and Being Ninja Warriors – BAD

- **Team name may not be difficult to spell or spelled strangely**

Lenape Cancer Crusaders – Good Lenape Hypothalamuses – Bad

Lenape Friends Relaying – Good Lenape Gurlz Runnnnnning 2 Cure – Bad

This is because all of your friends are probably bad with spelling. If your friends all spell the team name wrong, you will all end up on different teams. You all have to type it into the computer exactly the same. Also, when you ask someone to go online and make a donation for your team, they will be confused and not be able to find your team to make a donation.

- **Team name may not contain any suggestive, offensive or otherwise inappropriate language**

If you have any questions about your team name, please ask Mrs. Kuntzmann

The Registration Process

1. Complete the on-line registration form-be sure to use a parent's valid, working email address
2. Print the resulting registration form e-mailed to your parents
3. Both you and your parents must read and sign it in several places (illustrated in the next few slides)
4. Give the completed form and \$10 to your homeroom teacher
5. **All of this must be done for your registration to be complete and the deadline for this is March 18, 2014**

<http://www.cbsd.org/relayforlife>

KUNTZMANN, ANN

From: relay@cbsd.org
Sent: Tuesday, February 21, 2012 10:07 AM
To: KUNTZMANN, ANN
Subject: Relay for Life Student Registration

Dear Parent/Guardian:

Your son or daughter has completed step one of registering for the 2012 American Cancer Society Relay for Life of Central Bucks Middle Schools. His or her registration is not finished. Please help us by doing the following:

1. Print this e-mail
2. Correct any mistakes that may have been made
3. Sign each section (four signatures from you; two from your child) and send it to school with the \$10 registration fee.

Please help us with the above steps by making sure they are completed by the deadline established by your child's school. Under no circumstances will late registration papers or payments be accepted – students must have a completed registration by the deadline or they will not be allowed to participate. For more information about the deadlines, please visit the announcements page of your school's website.

First Name: Ann
Last Name: Kuntzmann
School: Lenape
Grade: 09
Relay for life Team Name: Lenape Guidance
Tshirt Size: S
Emergency Contact Name: Ken
Relation to Student: spouse
Emergency Contact Cell Phone: 267-893-2811
Emergency Contact Home Phone: 267-893-2811

Section One: Waiver

In consideration of my signing this agreement, I hereby for heirs, my administrators and myself assume any and all risk that might be associated with the event. I waive and release any and all rights and claims for damages which I may have against the organizers and any others connected with this event, their representatives, successors and assigns for any and all injuries or damages of any kind whatsoever suffered by me as a result of taking part in the event and any related activities.

I agree to abide by all school rules set forth by Central Bucks School District.

As stated in our Code of Conduct (Board Policy 122) student participation in any extra-curricular activity is a privilege, which may be revoked or suspended when school rules are violated. Students are expected to conduct themselves properly at all times.

Signature of Parent/Guardian: _____

Student Signature: _____

Section Two: Health Information

Please note any concerns of your child such as allergies to medication, insect bites, food, etc., and medical conditions or special health concerns:

Permission to dispense ibuprofen and/or acetaminophen? _____

A district nurse will be available to administer medication at Relay for Life. Parents must package medications at home and deliver to the registration table in a sealed envelope on the day of the event. Medications must be delivered in person and given directly to the registration table volunteers. On the envelope, please indicate your child's name, school, medication name, and dispensing times.

If your child becomes ill or injured at the event, it is the responsibility of the parents to provide transportation home. In case of extreme emergency, when parents cannot be contacted, I give school authorities permission to take whatever action deemed necessary for the health of my child.

Signature of Parent/Guardian: _____ Date: _____

Section Three: Fundraising Guidelines

The fundraising goal for each team participating in Relay for Life is a team average of \$50 per person. This team average must be accomplished and turned in at school by 2:30 on Monday, May 14th. Just as has been our policy since 2004, teams that do not meet this goal will not be allowed to attend Relay. It is not the responsibility of the school to send reminders about this goal to captains and participants – part of being involved as a student is being responsible in the commitment to fighting cancer.

Fundraising dollars are non-refundable. If you do not meet the fundraising goal deadline for your team, any registration fees or donations you have turned in up to that point will not be returned.

Relay for Life fundraisers may not be conducted on Central Bucks School District property before, during, or after the school day at any hour of the day.

Signature of Parent/Guardian: _____

Student Signature: _____

Section Four: Chaperone Responsibilities

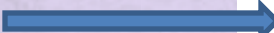
The burden of responsibility for supervising your child at Relay for Life falls on you and the other chaperones for your team. Large numbers of Central Bucks staff support this event by volunteering their time in some capacity, but not in a role that exclusively supervises students. Please be proactive in communicating with the other parents on your team to make sure that there are two adults chaperoning your team from arrival to departure. Chaperone contact information for other adults on your team can be obtained by e-mailing relay@cbsd.org

Each team must have adults registered as chaperones that will ensure supervision for the entire day of Relay by April 17th, 2012. If the team does not have all of their chaperones registered by this date, they will not be able to attend Relay for Life, no exceptions.

Fundraising dollars are non-refundable. If you do not meet the chaperone deadline for your team, any registration fees or donations you have turned in up to that point will not be returned.



Signature of Parent/Guardian: _____



\$10 Registration Fee: _____ Cash OR _____ check made payable to the American Cancer Society

THANK YOU for your support of the American Cancer Society

The Official Sponsor of Birthdays™. 1.800.ACS.2345 www.cancer.org

Do you have what it takes to be a team captain?

Responsibilities of the Team Captain include:

- Organize Team-complete team form and turn it in to Guidance office
- Ensure all team members are registered online by the deadline and have turned in completed registration form and \$10. fee to homeroom teachers
- **Attend the Team Captain meeting and orientation on March 18th at 7AM**
- Organize Team fundraising activities
- Keep track of team fundraising totals and see that money is turned in to guidance
- Be responsible for team chaperone schedule
- Organize parents to sign up for chaperone duties

Chaperone Registration

- Online Registration
- Must be 25 + years old
- No fee

Every Team needs to have 2 chaperones on site at all times, from arrival until 10 pm (end of the day)

Complete chaperone schedules are due to Guidance on April 22, 2014.

If your chaperone schedule is not complete by this deadline, you will not be attending Relay 2014.

At Relay, all chaperones will have to sign-in and show ID.

Fundraising

All teams must fundraise on their own time and raise at least an average of \$50. per person.

There will be no fundraising on school grounds

No team sales in school or at school events

The **Fundraising deadline is May 12, 2014.** If your team has not met their \$50. per person goal by this date, the team will not be attending Relay 2014.

**Be Part of the
Magic...**

RELAY 2014

May 17, 2014